

## Division of State Counsel Sex Offender Management Bureau – New York City Assistant Attorney General Reference No. SOMB\_NYC\_AAG\_3686

## Application Deadline is May 31, 2024

The Office of the New York State Attorney General (OAG) is seeking an attorney who is capable of handling significant, complex litigation in the <u>Sex Offender Management Bureau</u> (SOMB) in New York City. The Bureau represents the State of New York in state court proceedings related to Mental Hygiene Law Article 10. Cases in the Bureau frequently present questions of the Mental Hygiene Law, criminal law, constitutional law, agency law, and statutory interpretation.

Attorneys handle all phases of litigation, including trials and must be available for periodic travel to handle matters in Westchester County. **Three (3) or more years of post-graduate legal experience is required.** Excellent lawyering skills, including research, writing, legal advocacy, and legal analysis are also required. Prior prosecutorial experience is a plus.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. To learn more about Assistant Attorney General compensation, please visit the following page: <a href="https://ag.ny.gov/sites/default/files/assistant\_attorney\_general\_compensation.pdf">https://ag.ny.gov/sites/default/files/assistant\_attorney\_general\_compensation.pdf</a>. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

Candidates from diverse backgrounds are encouraged to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.

## **HOW TO APPLY**

Applications must be submitted online. To apply, please click on the following link: <u>SOMB\_NYC\_AAG\_3686</u>

## To ensure consideration, applications must be received by close of business on May 31, 2024.

Applicants must be prepared to submit a complete application consisting of the following:

- Cover Letter
  - You may address to Legal Recruitment.
  - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to
    include information about what life experiences you will bring to the position that will enhance the OAG's
    ability to better serve the diverse population of this state.
- Resume
- Legal Writing Sample
- List of three (3) references
  - Only submit professional references, supervisory references are preferred.
  - For each reference, indicate the nature and duration of your relationship.
  - Include contact information and email addresses for each reference.
  - Please note that your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at <u>recruitment@ag.ny.gov</u> or phone at 212-416-8080.

For more information about the OAG, please visit our website: <u>ag.ny.gov</u>