



Division of Social Justice
Civil Rights Bureau – New York City
Bureau Chief
Reference No. CRI_NYC_BC_3559

Application Deadline is May 12, 2023

The Office of the New York State Attorney General is seeking an experienced lawyer to lead its [Civil Rights Bureau](#) located in the New York City office. The Bureau enforces federal, state, and local laws that protect New Yorkers from discrimination on the basis of race, color, national origin, ethnicity, gender, gender identity, religion, age, marital status, sexual orientation, military status, source of income, or disability. The Bureau investigates and civilly prosecutes alleged patterns of unlawful discrimination in a variety of arenas, including employment, housing, education, criminal justice, voting, lending, and places of public accommodation. Some of the more recent matters handled by the Bureau targeted the following areas: access to education; equal employment opportunities and sexual harassment in the workplace; fair housing; fair lending and access to credit; immigrant rights; police misconduct; access by individuals with disabilities; the rights of the LGBTQ community; language access; religious rights; reproductive rights; and voting rights.

The Bureau's docket reflects its commitment to combating discrimination and its effects, ensuring equality of opportunity, and promoting inclusion across New York State. In addition to litigation, the Bureau engages in significant community outreach and public education and other advocacy efforts.

We are seeking a candidate with **at least ten (10) years** of complex civil litigation experience, preferably with a focus on civil rights. The candidate must also possess excellent organizational, interpersonal communication, legal writing and editing, oral advocacy, and teamwork skills. Experience in some or all of the following areas is preferred but not required: supervision of other lawyers; background or interest in housing discrimination, criminal justice or other civil rights cases; and development and management of complex investigations or impact litigation.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

The salary for this position is \$183,927 + \$3,026 in location pay. As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

Per Office of the Attorney General policy, confirmation of vaccination status is a condition of employment for this position. If you are not fully vaccinated, you may be required to provide regular negative COVID-19 PCR test results at a frequency determined by the agency. The agency will consider religious and reasonable accommodations. For more information, please contact recruitment@ag.ny.gov.

*Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.*

HOW TO APPLY

Applications are being received by email. To apply, please submit your complete application, including each of the items identified below, to recruitment@ag.ny.gov. Applicants must indicate both the position title and reference number (Bureau Chief, CRI_NYC_BC_3559) in the email subject line and in their cover letter.

To ensure consideration, applications must be received by close of business on May 12, 2023.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
 - You may address to Legal Recruitment.
 - Include the position title and reference number (Bureau Chief, CRI_NYC_BC_3559).
 - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance the Civil Rights Bureau's ability to better serve the diverse population of this state.
- **Resume**
- **Legal Writing Sample**
- **List of three (3) references**
 - Only submit professional references, supervisory references are preferred.
 - Indicate the nature and duration of your relationship to each reference.
 - Include contact information and email addresses for each reference.
 - Please note, your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: www.ag.ny.gov