



## Division of Regional Affairs

### Utica Regional Office

### Assistant Attorney General

Reference No. UTC\_AAG\_3571

### Application Deadline is June 23, 2023

The Office of the New York State Attorney General (OAG) is seeking an experienced litigator to work in its [Utica Regional Office](#). The Regional Office represents the State, its agencies and officers in a wide range of state court litigation arising in its eight-County region, including Claims, writs, Article 78s, and mental hygiene cases. The Utica Regional Office also handles charities and consumer frauds matters. The selected attorney will handle all phases of litigation from commencement through trial and post-trial memoranda. The selected attorney will also actively engage in pre- and post-trial motion practice.

**Applicants must have a minimum of five (5) years of practice experience.** Trial experience and the ability to handle a large caseload are essential. Strong writing, analytical, organizational and negotiating skills are required. A knowledge of the CPLR and rules of evidence is also required. Familiarity with the Court of Claims is a plus. Availability for periodic travel within Central New York is required.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. To learn more about Assistant Attorney General compensation, please [click here](#). We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

Per Office of the Attorney General policy, confirmation of vaccination status is a condition of employment for this position. If you are not fully vaccinated, you may be required to provide regular negative COVID-19 PCR test results at a frequency determined by the agency. The agency will consider religious and reasonable accommodations. For more information, please contact [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov).

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

## HOW TO APPLY

**Applications must be submitted online.** To apply, please click on the following link: [UTC AAG 3571](#)

**To ensure consideration, applications must be received by close of business on June 23, 2023.**

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
  - You may address to Legal Recruitment.

- Indicate why you are interested in this position and what makes you a strong candidate.
- **Resume**
- **Legal Writing Sample**
- **List of three (3) references**
  - Only submit professional references, supervisory references are preferred.
  - Indicate the nature and duration of your relationship to each reference.
  - Include contact information and email addresses for each reference.
  - Please note, your references will not be contacted until after you interview for the position.

**If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.**

**For more information about the OAG, please visit our website: [www.ag.ny.gov](http://www.ag.ny.gov)**