



STATE OF NEW YORK  
OFFICE OF THE ATTORNEY GENERAL

LETITIA JAMES  
ATTORNEY GENERAL

DIVISION OF ADMINISTRATION  
BUDGET AND FISCAL MANAGEMENT BUREAU

## Purchasing Memorandum

**DATE:** December 20, 2023

**PLEASE ADDRESS INQUIRIES TO:**

Joe Carucci, *Contract Management Specialist*  
Telephone Number: (518) 776-2128  
E-Mail: [purchase@ag.ny.gov](mailto:purchase@ag.ny.gov)

**REQUEST FOR APPLICATIONS NO.:** 23-006

**TITLE:** 23-006 - New York Pollinator Species Environmental Benefit Projects Program

**BID DUE DATE:** January 19, 2024

**SUBJECT:** Answers to Questions/Inquiries

**TO:** **ALL PROSPECTIVE BIDDERS**

In reference to the above Request for Applications, the following questions/inquiries were submitted by the December 15, 2023 deadline. We are hereby providing answers to each question below:

1. QUESTION: When will applicants be notified of the OAG's decision?  
ANSWER: **OAG intends to notify applicants of its decision before March 1, 2024.**
2. QUESTION: When will resources become available for grantmaking?  
ANSWER: **The funding for the Program is in the possession of OAG. After an Administrator has been selected, the Administrator and OAG will agree on a Scope of Work and execute a contract governing the services to be provided. The resources for grantmaking will be provided to the Administrator within 14 days of the contract's execution.**
3. QUESTION: How long do we have to distribute funds?  
ANSWER: **The agreed upon Scope of Work and executed contract will establish the expected duration of Program, including funding distribution.**
4. QUESTION: As noted in the RFA, one letter of reference from a funder of a grant program administered by the Applicant, preferably in New York State is required. Would a contributing funder from a pooled fund managed by the New York Community Trust satisfy this requirement?  
ANSWER: **To the extent that the contributor addresses the grant program(s) funded by the pooled fund, yes.**



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All other RFA #23-006 terms and conditions remain the same.

**This Purchasing Memorandum is to be signed, submitted and made a part of your proposal. If you have any questions, do not hesitate to contact the person listed on top of this memorandum.**

VENDOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

DATE: \_\_\_\_\_