



Division of Social Justice

Civil Rights Bureau, Voting Rights Section—New York City

Assistant Attorney General

Reference No. CRI_NYC_AAG/VRS_3699

Application Deadline is July 26, 2024

The Office of the New York State Attorney General's (OAG) [Civil Rights Bureau](#) is seeking two (2) dedicated attorneys with experience or interest in voting rights to serve in the New York City office. **Applicants must be available to start in September 2024.**

The Bureau enforces federal, state, and local laws that protect New Yorkers from discrimination on the basis of race, color, national origin, ethnicity, gender, gender identity, religion, age, marital status, sexual orientation, military status, source of income, or disability. The Bureau investigates and civilly prosecutes alleged patterns of unlawful discrimination and its effects in a variety of arenas, including voting rights, and is committed to ensuring equality of opportunity and promoting inclusion across New York State. The Bureau engages in significant community outreach, public education, and other advocacy efforts.

The Bureau's Voting Rights Section specializes in voting-related issues, including enforcement of the [New York Voting Rights Act](#), and implementation of its preclearance regime, among other matters.

Qualifications:

- Applicants with a **minimum of three (3) years of post-graduate legal experience** with a focus on civil litigation experience, including engaging in discovery and motion practice are preferred, however, the bureau will consider well-qualified applicants who have fewer years of experience;
- Excellent legal analysis, legal writing and editing, and oral advocacy skills;
- Strong organizational, interpersonal communication, problem solving, and teamwork skills; and
- Experience investigating, litigating, and/or engaging in policy advocacy regarding voting rights-related issues is strongly preferred.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. To learn more about Assistant Attorney General compensation, please visit the following page: https://ag.ny.gov/sites/default/files/assistant_attorney_general_compensation.pdf. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

*Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.*

HOW TO APPLY

Applications must be submitted online. To apply, please click on the following link: [CRI NYC AAG/VRS 3699](#)

To ensure consideration, applications must be received by close of business on July 26, 2024.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
 - You may address your letter to the Legal Recruitment Unit.
 - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance the OAG's ability to better serve the diverse population of this state.
- **Resume**
- **Legal Writing Sample**
- **List of three (3) references**
 - Only submit professional references, supervisory references are preferred.
 - For each reference, indicate the nature and duration of your relationship.
 - Include contact information and email addresses for each reference.
 - Please note that your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: ag.ny.gov