



**Division of Criminal Justice
Forensic Audit Section – New York City or Albany
Forensic Accountant/Auditor
Reference No. DCJ_FAA_6334**

**Application Deadline is August 23, 2024
Applicants will be considered for both entry-level and experienced assignments.**

The Office of the New York State Attorney General's (OAG) [Division of Criminal Justice](#) is seeking a forensic accountant/auditor for the New York City or Albany office.

The forensic accountant/auditor supports the Division by working in partnership with its attorneys, detectives, and legal support analysts to investigate cases including, but not limited to, white collar crimes, financial frauds, securities fraud, public integrity-related crimes, tax fraud and organized crime, utilizing the Executive Law, the Martin Act, and other state laws. Many of the actions involve coordination with other state and federal civil and prosecutorial anti-fraud agencies and have resulted in large-scale recoveries on behalf of the state of New York. A forensic accountant/auditor is needed to participate in these complex fraud investigations and, when appropriate, to support prosecution of crimes uncovered by such investigations.

Qualifications:

- A minimum of a four (4) year college degree in accounting or finance, or equivalent post-college work experience.
- Excellent analytical, communication (verbal and written) and organizational skills.
- The ability to function as an integral part of an investigative team and to work in a group setting.
- Adept at managing multiple projects and priorities simultaneously while meeting all deadlines.
- Technology proficiency that preferably includes knowledge of and experience with Microsoft Office applications, including Outlook, Word, and Excel; database and presentation software; and knowledge of the uses of software tools in conducting financial audits and investigative work.
- A desire and willingness to testify as a witness regarding audit analyses/summaries at court proceedings including grand jury and trial.

Preferred Skills:

- The ability to review voluminous financial records and to advise or assist in the investigation of alleged fraud.
- Proficiency with database and presentation software such as Visio and PowerPoint.
- Designation as a Certified Fraud Examiner.

Prior accreditation as a Certified Public Accountant (CPA) is not required for this position. However, the position qualifies for CPA accreditation purposes.

The annual salary for this position is \$66,964 + \$3,400 in location pay (NYC location only). As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities

Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

*Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.*

HOW TO APPLY

Applications must be submitted online. To apply, please click on the following link: [DCJ FAA 6334](#)

To ensure consideration, applications must be received by close of business on August 23, 2024.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
 - You may address your letter to the Legal Recruitment Unit.
 - Indicate your location preference: either New York City or Albany.
 - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance the OAG's ability to better serve the diverse population of this state.
- **Resume**
- **Writing Sample**
 - Provide a sample that you feel best demonstrates your writing and analytical abilities.
 - If needed, please include a cover page to provide the reviewer with any relevant context or background information.
- **List of three (3) references**
 - Only submit professional references (i.e., supervisor or professor), supervisory references are preferred.
 - For each reference, indicate the nature and duration of your relationship.
 - Include contact information and email addresses for each reference.
 - Please note that your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: www.ag.ny.gov