



Division of Social Justice
Housing Protection Unit - New York City
Assistant Attorney General
Reference No. HPU_NYC_AAG_3706

Application Deadline is August 23, 2024

The Office of the New York State Attorney General (OAG) seeks a dedicated attorney with litigation experience to serve in the [Housing Protection Unit](#) (HPU). HPU is charged with addressing violations of tenant laws, preserving New York State's affordable housing stock, and stopping fraud in the real estate industry.

Some representative investigations by the OAG include:

- [Securing \\$4 million from landlords after uncovering an illegal kickback scheme to deregulate apartments;](#)
- [Cracking down on Tenant Blacklisting;](#)
- [Securing more than \\$400,000 for tenants harassed by Ink Property Group, along with up to \\$1.75 million for affordable housing;](#)
- [Joining New York State Homes and Community Renewal \(HCR\) Commissioner RuthAnne Visnauskas in preserving an affordable housing cooperative development in Rockland County;](#)
- [Recovering nearly \\$300,000 of illegally withheld security deposits for Brooklyn tenants;](#)
- [Delivering \\$50,000 to Community Action for Safe Apartments \(CASA\), a tenant organizing project;](#)
- [Shutting down a landlord for exposing children to lead paint hazards in Syracuse;](#) and
- [Suing Brooklyn-based eviction lawyers for engaging in deceptive rent collection practices and initiating frivolous lawsuits against New York tenants.](#)

Duties:

- You will investigate complaints and litigate civil claims around violations of tenant laws and fraud in real estate using Executive Law § 63(12) and other tenant and consumer protection laws.
- Day to day to tasks will include:
 - Developing facts;
 - Reviewing subpoenaed documents;
 - Taking testimony of witnesses;
 - Drafting complaints or petitions;
 - Litigating cases in various courts; and
 - Engaging in settlement negotiations.
- You may also work on the following:
 - Developing ties with community groups and advocates in order to better understand the issues facing New York residents; and
 - Creating education materials for tenants and engaging in developing policy, including drafting white papers.

Qualifications:

- At least **two (2) years of post-graduation litigation experience.**
- Excellent analytical, writing, and communication skills.
- Strong organization skills and the ability to handle a diverse, fast paced, and high-volume case load that includes document review, investigations, affirmative litigation, and settlement negotiations.
- Highly motivated with a demonstrated ability to jump-start investigations and litigation by identifying issues and creating case strategies that lead to either the settlement or prosecution of claims.
- An understanding of New York State tenant and rent laws, affordable housing programs, or other relevant real estate experience is preferred.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. To learn more about Assistant Attorney General compensation, please visit the following page: https://ag.ny.gov/sites/default/files/assistant_attorney_general_compensation.pdf. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

*Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.*

HOW TO APPLY

Applications are being received online. To apply, please click on the following link: [HPU NYC AAG 3706](#)

To ensure consideration, applications must be received by close of business on August 23, 2024.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
 - You may address your letter to the Legal Recruitment Unit.
 - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance the OAG's ability to better serve the diverse population of this state.
- **Resume**
- **Legal Writing Sample**
- **List of three (3) references**
 - Only submit professional references, supervisory references are preferred.
 - For each reference, indicate the nature and duration of your relationship.
 - Include contact information and email addresses for each reference.
 - Please note that your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: www.ag.ny.gov