



**Division of Regional Affairs  
Poughkeepsie Regional Office  
Assistant Attorney General  
Reference No. POU\_AAG\_3702**

**Application Deadline is August 9, 2024**

The Office of the New York State Attorney General (OAG) is seeking an experienced litigator to serve as an Assistant Attorney General in the [Poughkeepsie Regional Office](#). The Regional Office engages in State Counsel representation, involving the representation and defense of the State of New York and its agencies, officials, and employees in state courts in civil actions and proceedings involving public employment, public health, law enforcement, corrections, state finance, insurance, taxation, mental hygiene, and other litigation matters arising out of state legislation, regulations and operations. The Regional Office also engages in the defense of claims brought against the State of New York and its agencies in the Court of Claims. The Regional Office offers a diverse and stimulating litigation practice with attorneys handling all phases of litigation from inception through trial and having frequent opportunities to appear in court.

Applicants must have a **minimum of three (3) years of litigation experience**. Applicants must be capable of handling all phases of an investigation and litigation, from commencement through trial, and must have strong writing, analytical, organizational, negotiation, and supervisory skills.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. To learn more about Assistant Attorney General compensation, please visit the following page: [https://ag.ny.gov/sites/default/files/assistant\\_attorney\\_general\\_compensation.pdf](https://ag.ny.gov/sites/default/files/assistant_attorney_general_compensation.pdf). We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

## **HOW TO APPLY**

**Applications must be submitted online.** To apply, please click on the following link: [POU AAG 3702](#)

**To ensure consideration, applications must be received by close of business on August 9, 2024.**

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
  - You may address your letter to the Legal Recruitment Unit.
  - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance the OAG's ability to better serve the diverse population of this state.
- **Resume**

- **Legal Writing Sample**
- **List of three (3) references**
  - Only submit professional references, supervisory references are preferred.
  - For each reference, indicate the nature and duration of your relationship.
  - Include contact information and email addresses for each reference.
  - Please note that your references will not be contacted until after you interview for the position.

**If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.**

**For more information about the OAG, please visit our website: [www.ag.ny.gov](http://www.ag.ny.gov)**