

# Division of Criminal Justice Office of Special Investigation—Albany Assistant Attorney General Reference No. OSI\_ALB\_AAG\_3716

## Application Deadline is September 20, 2024

The Office of the New York State Attorney General is seeking an experienced prosecutor to serve as an Assistant Attorney General (AAG) in the <u>Office of Special Investigation</u> (OSI) in Albany. OSI's members investigate incidents throughout the state in which a police officer or a peace officer (including a corrections officer) has caused the death of a person. If warranted, OSI's attorneys seek charges in connection with the incident and prosecute any resulting indictment. The AAG position provides a unique and exciting opportunity to join a team of experienced prosecutors, legal support staff, and detective investigators who work together to strengthen public trust in the criminal justice system. The AAG will report to OSI's Upstate Deputy Bureau Chief.

#### **Qualifications:**

- Applicants must have at least six (6) years of criminal prosecution and/or criminal defense experience, including substantial homicide trial and investigation experience.
- Excellent legal writing and research skills, along with strong organizational, interpersonal communication, and teamwork skills are required.
- Prior experience investigating complex cases in the grand jury is a plus.
- Prior experience handling cases involving issues of causation, justification, or complex felony prosecutions is preferred.
- Prior experience working with and in diverse communities and doing community outreach is also a plus.
- On an as-needed basis, the availability to work outside of usual business hours and to travel outside the county of employment.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. To learn more about attorney compensation, please visit the following page: <a href="https://ag.ny.gov/sites/default/files/assistant\_attorney\_general\_compensation.pdf">https://ag.ny.gov/sites/default/files/assistant\_attorney\_general\_compensation.pdf</a>. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

Candidates from diverse backgrounds are encouraged to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.

### **HOW TO APPLY**

Applications must be submitted online. To apply, please click on the following link: OSI ALB AAG 3716

#### To ensure consideration, applications must be received by close of business on September 20, 2024.

Applicants must be prepared to submit a complete application consisting of the following:

Cover Letter

- You may address your letter to the Legal Recruitment Unit.
- Indicate why you are interested in this position and what makes you a strong candidate. You may
  wish to include information about what life experiences you will bring to the position that will
  enhance the OAG's ability to better serve the diverse population of this state
- Resume
- Legal Writing Sample
- List of three (3) references
  - Only submit professional references, supervisory references are preferred.
  - For each reference, indicate the nature and duration of your relationship.
  - Include contact information and email addresses for each reference.
  - Please note that your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at <u>recruitment@ag.ny.gov</u> or phone at 212-416-8080.

For more information about the OAG, please visit our website: <u>www.ag.ny.gov</u>