

Division of Criminal Justice Public Integrity Bureau – New York City Assistant Attorney General Reference No. PIB_NYC_AAG_3724

Application Deadline is October 18, 2024

The Office of the New York State Attorney General is seeking experienced prosecutors for the <u>Public Integrity Bureau</u> (PIB) in the New York City office. PIB investigates and prosecutes crimes committed by public employees, elected officials, candidates for public office, and people and entities that steal from the government. Prosecutors with PIB handle complex, long-term investigations into government corruption, fraud, bribery and abuse of authority. PIB investigates and brings criminal charges against public servants and others who engage in corruptive practices. PIB handles matters from the initial allegation through to settlement, plea, or trial. PIB consists of attorneys, detectives, auditors, and analysts.

Applicants must have **at least five (5) years of legal experience**. The ideal candidate will have at least seven (7) years of legal experience, including at least five (5) years as a prosecutor. Demonstrated experience in developing and managing complex, document-intensive investigations is required for this position. Excellent writing abilities that include drafting complex warrants, along with significant grand jury and trial experience are also required. A background in government and policy is desirable.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. To learn more about Assistant Attorney General compensation, please visit the following page: https://ag.ny.gov/sites/default/files/assistant_attorney_general_compensation.pdf. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

Candidates from diverse backgrounds are encouraged to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.

HOW TO APPLY

Applications must be submitted online. To apply, please click on the following link: PIB_NYC_AAG_3724

To ensure consideration, applications must be received by close of business on October 18, 2024.

Applicants must be prepared to submit a complete application consisting of the following:

- Cover Letter
 - You may address your letter to the Legal Recruitment Unit.
 - Indicate why you are interested in this position and what makes you a strong candidate. You may
 wish to include information about what life experiences you will bring to the position that will
 enhance the OAG's ability to better serve the diverse population of this state.
- Resume
- Legal Writing Samples
 - Please provide at least two writing samples (trial court memoranda of law are preferred) that you believe best demonstrate your legal writing and analytical abilities.

- Please upload these as one document using the field that is provided.

• List of three (3) references

- Only submit professional references, supervisory references are preferred.
- For each reference, indicate the nature and duration of your relationship.
- Include contact information and email addresses for each reference.
- Please note that your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at <u>recruitment@ag.ny.gov</u> or phone at 212-416-8080.

For more information about the OAG, please visit our website: <u>www.ag.ny.gov</u>