



**Office of the New York State
Attorney General**

**Letitia James
Attorney General**

Purchasing Memorandum

DATE: November 6th, 2024

PLEASE ADDRESS INQUIRIES TO:

James Busta, Contract Management Specialist Trainee 2
Telephone Number: (518) 776-2112
E-Mail: purchase@ag.ny.gov

REQUEST FOR APPLICATION (IFB) NO.: 24-005

TITLE: Process Services

IFB DUE DATE: August 28, 2024

CONTRACT PERIOD: December 1, 2024 through November 30, 2029

SUBJECT: Notice of Conditional Award

To: All Bidders,

Based on upon the evaluations of the above-mentioned bid, the OAG is pleased to inform you that the following bidders are being recommended for *conditional award(s):

- C107159 – Alert Process Services
- C107160 – Associated Services
- C107161 – One World Judicial Services

Item	Description Service	Primary	Secondary	Tertiary
I	Capital Region, Regular	Alert Process Service	One World Judicial Services	Associated Services
II	Central NY, Regular	Associated Services	Alert Process Service	
III	Hudson Valley, Regular	One World Judicial Services	Alert Process Service	Associated Services
IV	New York City/Long Island, Regular	Alert Process Service	One World Judicial Services	Associated Services
V	North Country, Regular	Associated Services	Alert Process Service	
VI	Southern Tier, Regular	Associated Services	Alert Process Service	
VII	Western NY, Regular	Associated Services	Alert Process Service	



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VIII	Outside of New York, Regular	Associated Services	One World Judicial Services	Alert Process Service
IX	Canada, Regular	One World Judicial Services	Associated Services	Alert Process Service
X	Alaska, Hawaii, Puerto Rico & US Territories, etc., Regular	Associated Services	One World Judicial Services	Alert Process Service
XI	Europe	Alert Process Service	Associated Services	

*These recommendations will be forwarded to the OAG Contract Approval Unit for review and then to the Office of the State Comptroller for final consideration. If it is such that the conditional award(s) should not receive final approval from the Office of the State Comptroller (OSC), an alternate contract award may be initiated. Upon final approval by OSC, all unsuccessful bidders will be notified via a Notice of Contract Award Memorandum.

Again, we appreciate the time and effort your company has invested in order to compete for business with the OAG.

A request for debriefing must be submitted by an unsuccessful proposer within 15 calendar days from the receipt of this notice to purchase@ag.ny.gov. It is the policy of Office of the Attorney General to provide proposers with an opportunity to administratively resolve disputes related to bid solicitations, contract awards or contract administration. Interested parties are encouraged, but not required, to seek resolution of disputes through consultation with OAG Procurement staff by contacting purchase@ag.ny.gov.