

# **2025-26 Academic Year Externships for Law Students**

## Placements for Academic Credit | Fall Semester Deadline is September 12, 2025\* | Spring Semester Deadline is January 30, 2026\*\*

The Office of the New York State Attorney General (OAG) has externships for course/academic credit available during the 2025-26 academic year for second and third-year day law students, as well as evening law students who have completed at least three (3) semesters. Interested law students must be receiving course credit for their work at OAG as part of an independent study, externship program, or clinical program.

OAG is seeking hardworking and talented law students who have excellent legal research and writing skills; fluency in other languages in addition to English is a plus but is not required. Applicants are encouraged to learn more about OAG bureaus and regional offices prior to submitting their applications by reviewing information that is available on the <u>public website</u>.

### **Placement Experience**

- Selected law students will assist attorneys in all phases of their work.
- By conducting law-related assignments, students will be exposed to a broad range of legal work allowing them to gain valuable public interest legal experience. Assignments may include the following: writing memoranda; drafting pleadings; writing discovery requests or responses; preparing for and attending depositions, hearings, or in-court matters; interviewing clients, witnesses, and experts; assisting with investigations, case negotiations, and conducting general legal research assignments.
- In their assigned bureau/regional office, students interact regularly with attorneys who are working on innovative and impactful cases. Students benefit from a hands-on learning experience and an exciting and dynamic professional environment.
- A key objective of the program is for law students to finish their placements with a legal writing sample.

## **Program Details**

- For the fall and spring programs, two placement formats are available: hybrid or remote. Please review the following for information about each format. Format availability varies by bureau and location, please see the posting table below for details.
  - 1) **Hybrid Placements:** Students report to their designated workstation two or three (2-3) days per week. On the days students work remotely, they need a reliable computer, a secure internet connection, a phone, and a sufficiently quiet and private workspace to telework.
  - 2) Remote Placements: Students telecommute for the duration of their placements. On the days students work remotely, they need a reliable computer, a secure internet connection, a phone, and a sufficiently quiet and private workspace to telework.
- At the time students receive and accept an offer, they must provide written confirmation from their schools indicating their acceptance into an externship program, a clinical program, or an approved independent study. Additionally, this confirmation must include the following information:
  - The appropriate externship contact at their school;

- The parameters of the externship, including the employer's responsibilities;
- The required minimum/maximum work hours to be completed by the student; and
- The number of credits the student will receive upon completion of the placement.
- Students are encouraged to commit to work part-time (approximately 15 hours/week) during regular business hours for at least a semester (10-12 weeks) or the minimum stipulated by their externship, clinic, or independent study.
- Fall applications accepted online until September 12, 2025, and placement offers are made on a rolling basis. We are now accepting applications for this program.\*
- Students hired for the **fall** may begin their placements on September 3, 2025, or after.
- Spring applications accepted online until January 30, 2026, and placement offers are made on a rolling basis. We will begin accepting applications for this program later this year. Check our <u>website</u> for more details or consider <u>subscribing</u> to receive our job posting emails.\*\*
- Students hired for the **spring** may begin their placements on January 21, 2026, or after.
- United States (U.S.) citizenship and New York state residency are not required, but applicants must be eligible to be employed in the U.S.

# The following bureaus and regional offices have externships available during the 2025-26 academic year.

Bureau Description	Fall Externships in Albany (Click to Apply)	Spring Externships in Albany (Click to Apply)	Placement Format Availability
Appeals and Opinions (A&O) is responsible for preparing and arguing civil appeals in New York's state and federal courts. A&O prepares multistate amicus briefs filed in the U.S. Supreme Court and federal courts nationwide, and it prepares amicus briefs and intervenes in actions to defend the constitutionality of state laws in New York's state and federal courts. A&O provides formal opinions to state-level branches and agencies and renders informal advisory opinions to municipal attorneys to assist local governments. <b>Location is Albany.</b>	A&O_ALB_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Charities supervises charitable organizations to protect donors and beneficiaries from fraud by ensuring donations are used as donors intended. The bureau regulates nonprofit organizations and their fundraisers to ensure their compliance with the Not-for-Profit Corporations Law and the New York statutes that require their registration with and financial reporting to OAG. The bureau also investigates and commences litigation against charities that misuse assets, engage in misleading solicitations, and/or violate their fiduciary duties. Location is Albany.	CHA ALB EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
<u>Claims</u> defends the New York state and certain state authorities in the Court of Claims and defends individual state officers and employees in Supreme Court in civil actions for money damages arising in tort, medical/dental malpractice, unjust conviction, and breach of contract. <b>Location is Albany.</b>	CLA_ALB_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Law Enforcement Misconduct Investigative Office (LEMIO) has a broad mandate to investigate "allegations of corruption, fraud, use of excessive force, criminal activity, conflicts of interest or abuse" as well as patterns and practices of police misconduct. LEMIO is responsible for investigating complaints, examining departmental policies and procedures, and making recommendations for reform, including disciplinary action. Location is Albany.	LEMIO ALB EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
<u>Litigation</u> represents the state, its officers, and its agencies in state and federal courts in actions involving almost every substantive area of the law. Litigation protects the public interest by defending constitutional challenges to state statutes,	LIT ALB EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only

regulations, policies, and practices and by bringing actions to enforce state laws			
and regulations. <b>Location is Albany.</b>			
Organized Crime Task Force conducts complex, long-term criminal investigations related to gang activity, drug trafficking, firearms trafficking, loan sharking, bookmaking, money laundering, fraud, grand larceny, labor racketeering, and other white-collar crime as well as human trafficking. Location is Albany.	OCTF ALB EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Bureau Description	Fall Externships in Buffalo (Click to Apply)	Spring Externships in Buffalo (Click to Apply)	Placement Format Availability
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. Location is Buffalo Regional Office.	BUF_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Environmental Protection (EPB) is focused on advancing environmental justice throughout the State. EPB enforces state and federal environmental laws that protect New Yorkers' rights to clean air, clean water, and safe, and healthy communities, and conducts investigations into violations of those laws. EPB also defends in both federal and state courts the state's executive agencies charged with environmental responsibilities. Location is Buffalo.	EPB_BUF_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Remote or Hybrid
Law Enforcement Misconduct Investigative Office (LEMIO) has a broad mandate to investigate "allegations of corruption, fraud, use of excessive force, criminal activity, conflicts of interest or abuse" as well as patterns and practices of police misconduct. LEMIO is responsible for investigating complaints, examining departmental policies and procedures, and making recommendations for reform, including disciplinary action. Location is Buffalo.	LEMIO BUF EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Office of Special Investigation (OSI) investigates every death in the state that may have been caused by a police officer or a peace officer (peace officers includes corrections officers). If warranted, OSI attorneys seek charges in connection with the incident and prosecute any resulting indictment. Location is Buffalo.	OSI_BUF_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Bureau Description	Fall Externships in New York City (Click to Apply)	Spring Externships in New York City (Click to Apply)	Placement Format Availability
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. Location is Brooklyn Regional Office.	BRK EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Bureau of Internet & Technology (BIT) is responsible for enforcement of New York's privacy, data security, and consumer protection laws in the online and tech environment, as well as for enforcement of New York's data breach notification laws. BIT investigates a wide range of issues affecting technology, including spyware, spam, online privacy, child safety, gambling, and internet fraud. Location is NYC.	BIT NYC EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only

Charities supervises charitable organizations to protect donors and beneficiaries from fraud by ensuring donations are used as donors intended. The bureau regulates nonprofit organizations and their fundraisers to ensure their compliance with the Not-for-Profit Corporations Law and the New York statutes that require their registration with and financial reporting to OAG. The bureau also investigates and commences litigation against charities that misuse assets, engage in misleading solicitations, and/or violate their fiduciary duties. Location is NYC.	CHA NYC EXT/LS_FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Civil Rights (CRB) enforces federal, state, and local laws that protect New Yorkers from discrimination on the basis of race, color, national origin, sex, religion, age, marital status, sexual orientation, gender identity, military status, source of income, immigration status, or disability. CRB's docket reflects its commitment to combating discrimination and its effects, ensuring equality of opportunity, and promoting inclusion. Additional work includes community outreach, public education, and other advocacy efforts. Location is NYC.	CRB NYC EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
<u>Consumer Frauds and Protection</u> (CFB) enforces consumer protection laws and civilly prosecutes businesses and individuals engaged in fraudulent, misleading, deceptive, or illegal trade practices. Cases typically seek injunctive relief, restitution for consumers, costs, and penalties. <b>Location is NYC.</b>	CFB NYC EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Remote or Hybrid
Criminal Enforcement & Financial Crimes (CEFC) investigates and prosecutes criminal acts related to securities fraud, tax fraud and other white-collar crimes. CEFC includes attorneys, investigators, auditors, and analysts who conduct complex, long-term criminal investigations and prosecute cases statewide, from charging through conviction. Location is NYC.	CEFC NYC EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Remote or Hybrid
Environmental Protection (EPB) is focused on advancing environmental justice throughout the State. EPB enforces state and federal environmental laws that protect New Yorkers' rights to clean air, clean water, and safe, and healthy communities, and conducts investigations into violations of those laws. EPB also defends in both federal and state courts the state's executive agencies charged with environmental responsibilities. Location is NYC.	EPB_NYC_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Executive handles complex investigations and civil enforcement actions to end and remediate practices that harm the public, including matters that relate to the opioid crisis and firearms. This team also leads affirmative challenges to federal agency action, relying upon the APA, constitutional claims, and other relevant law, to protect New York's interests. Litigation matters are often high profile, frequently present complex questions of constitutional law and statutory and regulatory interpretation, and generally have significant policy and financial implications for the state. Location is NYC.	EXEC NYC EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Health Care (HCB) is committed to protecting consumers from deceptive or illegal practices and to ensure access to health care by bringing civil prosecutions for violations of health, insurance, deceptive practice, antidiscrimination, and other applicable laws. HCB also advocates for legislation and policy initiatives to enhance the rights of health care consumers and their ability to access quality, affordable care in New York state. Location is NYC.	HCB_NYC_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Investor Protection (IPB) pursues complex investigations and litigation using the Martin Act and other laws to protect the public from fraud and misrepresentation in the offering and sale of securities, commodities, franchises, and other investment products. IPB's regulatory work includes digital assets; addressing fraud in ESG	IPB NYC EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Remote or Hybrid

disclosures; the marketing of speculative investment products to a broad range of			
retail investors; and the need for greater racial equity across the financial system.			
Location is NYC.			
Labor has been nationally recognized for aggressively enforcing labor standards,			
especially in low-wage industries where exploitation of workers is common. Labor			
brings civil and criminal prosecutions for violations of minimum wage, overtime,	LAD AWO EVE (LC EALL COOF	Bureau will be accepting externship	Hybrid
prevailing wage, protections against discrimination and retaliation, and other	LAB NYC EXT/LS FALL 2025	applications for spring 2026.**	Only
critical labor and employment laws. Labor also represents state agencies such as			•
the Commissioner of Labor, the Unemployment Insurance Appeal Board, and the			
Workers' Compensation Board in their enforcement of labor laws. Location is NYC.			
Law Enforcement Misconduct Investigative Office (LEMIO) has a broad mandate to			
investigate "allegations of corruption, fraud, use of excessive force, criminal			
activity, conflicts of interest or abuse" as well as patterns and practices of police	LEMIO NYC EXT/LS FALL 2025	Bureau will be accepting externship	Hybrid
misconduct. LEMIO is responsible for investigating complaints, examining	ELIMIO_NTO_EXT/ ES_TALE_2025	applications for spring 2026.**	Only
departmental policies and procedures, and making recommendations for reform,			
including disciplinary action. <b>Location is NYC.</b>			
Litigation represents the state, its officers, and its agencies in state and federal			
courts in actions involving almost every substantive area of the law. Litigation		Buyoou will be accepting externable	Remote
protects the public interest by defending constitutional challenges to state statutes,	LIT NYC EXT/LS FALL 2025	Bureau will be accepting externship	or
regulations, policies, and practices and by bringing actions to enforce state laws	,	applications for spring 2026.**	Hybrid
and regulations. Location is NYC.			
Office of General Counsel (OGC) functions as in-house counsel to the Attorney General			
and OAG, OGC works collaboratively across all divisions to provide guidance and			
develop legal strategies and responses; draft, interpret, and implement OAG			
policies and procedures; identify potential litigation/policy issues or strategies;	OGC_NYC_EXT/LS_FALL_2025	Bureau will be accepting externship	Hybrid
implement compliance and supervise ethical determinations; interact with other		applications for spring 2026.**	Only
governmental and legal entities; and handle employee and other confidential			·,
matters as required. <b>Location is NYC.</b>			
Office of Special Investigation (OSI) investigates every death in the state that may			
have been caused by a police officer or a peace officer (peace officers includes		Bureau will be accepting externship	_
corrections officers). If warranted, OSI attorneys seek charges in connection with	OSI_NYC_EXT/LS_FALL_2025	applications for spring 2026.**	Hybrid
the incident and prosecute any resulting indictment. <b>Location is NYC.</b>		approductions for optiming 2020.	Only
Public Integrity (PIB) investigates and prosecutes crimes committed by public			
employees, elected officials, candidates for public office, and people and entities			
that steal from the government. PIB conducts complex, long-term investigations		Bureau will be accepting externship	
into government corruption, fraud, bribery, and abuse of authority. PIB investigates	PIB_NYC_EXT/LS_FALL_2025	applications for spring 2026.**	Hybrid
and brings criminal charges against public servants and others who engage in		applications for spring 2020.	Only
corruptive practices. <b>Location is NYC.</b>			
Work with the <b>Special Counsel for Reproductive Justice</b> to support OAG's efforts to			
protect and secure abortion rights and access in New York state through litigation,	DEL NIVO EVE (LO EALL COCE		
legislative work, policy advocacy, and public education in the rapidly evolving legal	REJ_NYC_EXT/LS_FALL_2025	Bureau will be accepting externship	Hybrid
landscape following the Supreme Court's reversal of <i>Roe v. Wade.</i> The Special		applications for spring 2026.**	Only
Counsel works collaboratively with other bureaus, including Health Care, Civil			
Rights, Internet and Technology, and Appeals and Opinions. <b>Location is NYC.</b>			
Sex Offender Management (SOMB) was created to represent the state in all Mental		Bureau will be accepting externship	Hybrid
Hygiene Law Article 10 litigation. Cases in SOMB frequently present questions of	SOMB_NYC_EXT/LS_FALL_2025	applications for spring 2026.**	Only
the Mental Hygiene Law, criminal law, constitutional law, agency law, and statutory		approacions for spring 2020.	Oilly

interpretation. SOMB also works in concert with the Article 10 partners to develop statewide protocols to further the goals of Article 10 in ensuring public safety.  Location is New York City.			
Bureau Description	Fall Externships in Other Locations (Click to Apply)	Spring Externships in Other Locations (Click to Apply)	Placement Format Availability
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. Location is Binghamton Regional Office.	BIN EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Medicaid Fraud Control Unit (MFCU) investigates and prosecutes Medicaid provider fraud in the healthcare industry and abuse and neglect of residents in healthcare facilities. Possessing both civil and criminal enforcement powers, MFCU uses various state laws to bring civil actions and criminal proceedings, including asset forfeiture actions, resulting in large-scale criminal convictions and the recovery of millions of dollars of taxpayer money. Location is Hauppauge.	MFCU HAU EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. Location is Nassau Regional Office.	NAS_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Remote Or Hybrid
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. Location is Plattsburgh Regional Office.	PLA_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Sex Offender Management (SOMB) was created to represent the state in all Mental Hygiene Law Article 10 litigation. Cases in SOMB frequently present questions of the Mental Hygiene Law, criminal law, constitutional law, agency law, and statutory interpretation. SOMB also works in concert with the Article 10 partners to develop statewide protocols to further the goals of Article 10 in ensuring public safety. Location is Poughkeepsie.	SOMB POU EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Sex Offender Management (SOMB) was created to represent the state in all Mental Hygiene Law Article 10 litigation. Cases in SOMB frequently present questions of the Mental Hygiene Law, criminal law, constitutional law, agency law, and statutory interpretation. SOMB also works in concert with the Article 10 partners to develop statewide protocols to further the goals of Article 10 in ensuring public safety. Location is Syracuse.	SOMB_SYR_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse,	SYR EXT/LS FALL 2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only

consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. <b>Location is Syracuse Regional Office.</b>			
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. Location is Utica Regional Office.	UTC_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Organized Crime Task Force conducts complex, long-term criminal investigations related to gang activity, drug trafficking, firearms trafficking, loan sharking, bookmaking, money laundering, fraud, grand larceny, labor racketeering, and other white-collar crime as well as human trafficking. Location is White Plains.	OCTF_WP_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. Location is Westchester Regional Office.	WES_EXT/LS_FALL_2025	Bureau will be accepting externship applications for spring 2026.**	Hybrid Only

Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.

## **How to Apply**

The following section provides detailed information about the application process and application requirements. Please review the complete list of instructions prior to preparing and submitting your application materials online.

- Applications for externships must be submitted online. To apply, please click on the reference number for a specific bureau/regional office in the table above.
- Applications are submitted separately for each bureau/regional office, and an applicant's candidacy for each application is determined separately by each bureau/regional office.
- Please limit your application submissions to five (5) total across all bureaus/regional offices for each semester.
- Fall applications accepted online until September 12, 2025, and placement offers are made on a rolling basis. We are now accepting applications for this program.\*
- Spring applications accepted online until January 30, 2026, and placement offers are made on a rolling basis. We will begin accepting applications for this program later this year. Check our <u>website</u> for more details or consider <u>subscribing</u> to receive our job posting emails\*\*
- The following four (4) documents are required for each application that is submitted:

Your documents should reflect your own thoughts/work product in text that was written by you. Once submitted, you will not be able to access or edit your application. Therefore, we strongly encourage you to have someone review/proofread your documents ahead of submitting your application online.

#### 1. Cover Letter

- You may address your letter to the Legal Recruitment Unit.
- Indicate why you are interested in a placement with OAG and what makes you a strong candidate.
- You may wish to include information about what life experiences you will bring to the placement that will enhance OAG's

- ability to better serve the diverse population of this state.
- If applying to multiple bureaus/regional offices, we recommend that you submit the same cover letter with each application, ranking those bureaus/regional offices in order of your preference.
- Please indicate your format preference: hybrid or remote. Please be advised some bureaus/regional offices may offer only
  hybrid placements. Please check the posting table above for details.

#### 2. Resume

Ensure your resume is complete and current prior to submitting your application.

#### 3. Reference List

- Submit a list of three (3) professional (i.e., supervisor or professor) references.
- For each reference, indicate the nature and duration of your relationship.
- Include contact information and email addresses for each reference.
- Please note that your references will not be contacted until after you interview for the placement.

### 4. Legal Writing Sample

- Submit a paper completed for school or a writing sample that was prepared for a job or during an internship/externship.
- The writing sample should show you can analyze legal issues in a clear and concise manner. Also, the sample should highlight your advocacy and grammatical skills.
- The writing sample should be between five and ten (5-10) pages long, not including the cover page.
- If you choose to provide an excerpt from a longer document, you must include a cover page indicating the following:
  - a) Why you are choosing to submit this section of the document.
  - b) Provide the reader with any relevant context needed to understand how the excerpted section relates to the document as a whole.
  - c) Indicate who edited your sample, how many drafts were made, and whether you are the sole author of the document.
- Failure to submit a complete application will delay the consideration of your candidacy.
- Please submit your application for a placement at least three (3) weeks before any deadlines that could impact your candidacy and note
  this in your cover letter.
- If a bureau/regional office wishes to schedule an interview, they will contact you directly to arrange this meeting.

If you have questions about a placement with OAG, the application process, or need assistance with submitting your application, please contact Legal Recruitment via email at <a href="mailto:recruitment@ag.ny.gov">recruitment@ag.ny.gov</a>.