

EMPLOYMENT ANNOUNCEMENT

TITLE: INFORMATION TECHNOLOGY SPECIALIST 2
STATUS: CONTINGENT-PERMANENT
BUREAU: INFORMATION TECHNOLOGY
LOCATION: LATHAM
SALARY: PEF SG18 (\$66,951 - \$85,138)

MINIMUM QUALIFICATIONS:**Current NYS Employees:**

Eligible under the 55 b/c program, or eligible to transfer to this title under Section 52.6 and/or 70.1 of the Civil Service Law. Candidates reachable on the eligible list for this title will be canvassed and do not need to apply.

NY HELPS:

This title is part of the New York Hiring for Emergency Limited Placement Statewide Program (NY HELPS). For the duration of the NY HELPS Program, this title may be filled via a non-competitive appointment, which means no examination is required but all candidates must meet the minimum qualifications of the title for which they apply. At a future date (within one year of permanent appointment), it is expected employees hired under NY HELPS will have their non-competitive employment status converted to competitive status, without having to compete in an examination. Employees will then be afforded with all of the same rights and privileges of competitive class employees of New York State. While serving permanently in a NY HELPS title, employees may take part in any promotion examination for which they are qualified.

Non-Competitive Minimum Qualifications:

A bachelor's or higher-level degree including or supplemented by 15 semester credit hours in computer science;

OR

A bachelor's or higher-level degree in any field and one year of experience in information technology;

OR

60 semester credit hours including or supplemented by 15 semester credit hours in computer science and one year of professional experience in information technology;

OR

Two years of professional experience in information technology.

PREFERRED QUALIFICATIONS:

- 1+ years' experience with Linux.
- Experience with Docker.
- Experience with HAProxy, Apache, or other web server software.
- Proficiency with Unix shell scripting.
- Proficiency with troubleshooting system and application issues.

JOB SUMMARY:

Under the direction of an Information Technology Specialist 3, SG-23, the Information Technology Specialist 2, SG-18, will be part of a team responsible for the maintenance and support of department Linux and Solaris servers, both in on-premises VMware environment and physical servers, and in Oracle Cloud Infrastructure. This will include

both the servers themselves, and applications which run on them, such as Oracle WebLogic, Siebel, and HTTP Server, Docker, Splunk, Nextcloud, HAProxy, and syslog. The incumbent will help with the modernization of system architecture and implementation of DevOps practices within the department.

DUTIES:

- Monitor Linux servers for issues and proactively address them to maintain performance and availability.
- Install security updates for Linux servers and the applications running on them.
- Provision and configure new Linux servers as needed for building application environments and other requirements.
- Create and configure resources in Oracle Cloud Infrastructure.
- Automate system administration tasks using custom scripts, system services, Ansible, and other tools.
- Install, configure, upgrade, and troubleshoot WebLogic Domains and other software.
- Assist other teams with account permissions, code migrations, troubleshooting, and access to logs and other files
- Manage SSL certificates, track expiration dates, and renew and update when necessary.
- Create documentation and diagrams of Linux server and application environments.
- Other duties as assigned.

HOURS OF WORK:

The agency's hours of operation are Monday through Friday, between 8:30 a.m. and 5:00 p.m. (37.5 hours/week). Scheduling determinations are dependent upon the needs of each bureau and will be communicated during interviews.

HOW TO APPLY

In your submission, you must provide sufficient information to determine from your resume and/or cover letter that you meet the minimum qualifications stated above. If a certificate or degree is required to demonstrate that you meet the minimum qualifications, you must provide proof that you hold the required certificate or degree. To apply, please send your resume, cover letter, and a copy of your degree/transcript (if applicable) to HR.Recruitment@ag.ny.gov. Be sure to include Vacancy # 189257 and Title of the position in the subject heading of your email.

Candidates from diverse backgrounds are encouraged to apply.

The OAG is an equal opportunity employer and is committed to workplace diversity.

Posted June 3, 2025