



## 2025 Fall Paid Program

### Part-Time, Paid Placements for Law Students | Fall Semester Application Deadline is September 12, 2025\*

The Office of the New York State Attorney General (“OAG”) has paid, part-time placements available for the 2025 fall semester in specific bureaus and regional offices for second and third-year day law students, as well as evening law students who have completed at least three (3) semesters. We are seeking applicants who demonstrate an interest in public service, government, and/or law enforcement.

OAG is seeking hardworking and talented law students who have excellent legal research and writing skills; fluency in other languages in addition to English is a plus but is not required. Applicants are encouraged to learn more about OAG bureaus and regional offices prior to submitting their applications by reviewing information that is available on the [public website](#).

### Fall Placement Experience

- Selected law students will assist attorneys in all phases of their work.
- By conducting law-related assignments, students will be exposed to a broad range of legal work allowing them to gain valuable public interest legal experience. Assignments may include the following: writing memoranda; drafting pleadings; writing discovery requests or responses; preparing for and attending depositions, hearings, or in-court matters; interviewing clients, witnesses, and experts; assisting with investigations, case negotiations, and conducting general legal research assignments.
- In their assigned bureau/regional office, students interact regularly with attorneys who are working on innovative and impactful cases. Students benefit from a hands-on learning experience and an exciting and dynamic professional environment.
- A key objective of the program is for law students to finish their placements with a legal writing sample.

### Fall Program Details

- **For the fall program, two placement formats are available: hybrid or remote. Please review the following for information about each format. Format availability varies by bureau and location, please see the posting for details.**
  - 1) **Hybrid Placements:** Students report to their designated workstation two or three (2-3) days per week. On the days students work remotely, they need a reliable computer, a secure internet connection, a phone, and a sufficiently quiet and private workspace to telework.
  - 2) **Remote Placements:** Students telecommute for the duration of their placements. On the days students work remotely, they need a reliable computer, a secure internet connection, a phone, and a sufficiently quiet and private workspace to telework. *Please be advised, students hired for remote, paid placements must be available to complete their payroll onboarding paperwork in-person at OAG’s offices in Albany or New York City or at one of the [13 regional office locations](#).*
- **At the time students receive and accept a paid placement offer, they must provide written documentation confirming they are full-time law students in good**

**academic standing as defined by their schools.**

- Law students hired for the fall program will work part-time for a semester (180 hours or 15 hours per week for 12 weeks).
- Law students will be hired as legal aides and paid the hourly rate of \$20.56.
- \*Applications are accepted online until **September 12, 2025**, and paid placement offers are made on a rolling basis.
- Students hired for the fall may begin their placements on September 3, 2025, or after.
- United States (U.S.) citizenship and New York state residency are not required, but applicants must be eligible to be employed in the U.S.

*The following bureaus/offices have paid placements available during the 2025 Fall Program:*

Bureau Description	Bureau Webpage (Click to learn more)	Fall Paid Placements in Albany (Click to apply)	Placement Format Availability
Appeals and Opinions (A&O) is responsible for preparing and arguing civil appeals in New York's state and federal courts. A&O prepares multistate amicus briefs filed in the U.S. Supreme Court and federal courts nationwide, and it prepares amicus briefs and intervenes in actions to defend the constitutionality of state laws in New York's state and federal courts. A&O provides formal opinions to state-level branches and agencies and renders informal advisory opinions to municipal attorneys to assist local governments. <b>Location is Albany</b>	<a href="#">Appeals &amp; Opinions Bureau</a>	<a href="#">A&amp;O ALB PLS FALL 2025</a>	Hybrid Only
Charities supervises charitable organizations to protect donors and beneficiaries from fraud by ensuring donations are used as donors intended. The bureau regulates nonprofit organizations and their fundraisers to ensure their compliance with the Not-for-Profit Corporations Law and the New York statutes that require their registration with and financial reporting to OAG. The bureau also investigates and commences litigation against charities that misuse assets, engage in misleading solicitations, and/or violate their fiduciary duties. <b>Location is Albany</b>	<a href="#">Charities Bureau</a>	<a href="#">CHA ALB PLS FALL 2025</a>	Hybrid Only
Claims defends New York state and certain state authorities in the Court of Claims and defends individual state officers and employees in Supreme Court in civil actions for money damages arising in tort, medical/dental malpractice, unjust conviction, and breach of contract. <b>Location is Albany</b>	<a href="#">Claims Bureau</a>	<a href="#">CLA ALB PLS FALL 2025</a>	Hybrid Only
Law Enforcement Misconduct Investigative Office (LEMIO) has a broad mandate to investigate "allegations of corruption, fraud, use of excessive force, criminal activity, conflicts of interest or abuse" as well as patterns and practices of police misconduct. LEMIO is responsible for investigating complaints, examining departmental policies and procedures, and making recommendations for reform, including disciplinary action. <b>Location is Albany</b>	<a href="#">Law Enforcement Misconduct Investigative Office</a>	<a href="#">LEMIO ALB PLS FALL 2025</a>	Hybrid Only
Litigation represents the state, its officers, and its agencies in state and federal courts in actions involving almost every substantive area of the law. Litigation protects the public interest by defending constitutional challenges to state statutes, regulations, policies, and practices and by bringing actions to enforce state laws and regulations. <b>Location is Albany</b>	<a href="#">Litigation Bureau</a>	<a href="#">LIT ALB PLS FALL 2025</a>	Hybrid Only

Organized Crime Task Force conducts complex, long-term criminal investigations related to gang activity, drug trafficking, firearms trafficking, loan sharking, bookmaking, money laundering, fraud, grand larceny, labor racketeering, and other white-collar crime as well as human trafficking. <b>Location is Albany</b>	<a href="#">Organized Crime Task Force</a>	<a href="#">OCTF ALB PLS FALL 2025</a>	Hybrid Only
Sex Offender Management (SOMB) was created to represent the state in all Mental Hygiene Law Article 10 litigation. Cases in SOMB frequently present questions of the Mental Hygiene Law, criminal law, constitutional law, agency law, and statutory interpretation. SOMB also works in concert with the Article 10 partners to develop statewide protocols to further the goals of Article 10 in ensuring public safety. <b>Location is Albany</b>	<a href="#">Sex Offender Management Bureau</a>	<a href="#">SOMB ALB PLS FALL 2025</a>	Hybrid Only
Bureau Description	Bureau Webpage (Click to learn more)	Fall Paid Placements in Buffalo (Click to apply)	Placement Format Availability
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. <b>Location is Buffalo Regional Office</b>	<a href="#">Buffalo Regional Office</a>	<a href="#">BUF PLS FALL 2025</a>	Hybrid Only
Environmental Protection (EPB) is focused on advancing environmental justice throughout the state. EPB enforces state and federal environmental laws that protect New Yorkers' rights to clean air, clean water, and safe, and healthy communities, and conducts investigations into violations of those laws. EPB also defends in both federal and state courts the state's executive agencies charged with environmental responsibilities. <b>Location is Buffalo</b>	<a href="#">Environmental Protection Bureau</a>	<a href="#">EPB BUF PLS FALL 2025</a>	Remote or Hybrid
Law Enforcement Misconduct Investigative Office (LEMIO) has a broad mandate to investigate "allegations of corruption, fraud, use of excessive force, criminal activity, conflicts of interest or abuse" as well as patterns and practices of police misconduct. LEMIO is responsible for investigating complaints, examining departmental policies and procedures, and making recommendations for reform, including disciplinary action. <b>Location is Buffalo</b>	<a href="#">Law Enforcement Misconduct Investigative Office</a>	<a href="#">LEMIO BUF PLS FALL 2025</a>	Hybrid Only
Office of Special Investigation (OSI) investigates every death in the state that may have been caused by a police officer or a peace officer (peace officers includes corrections officers). If warranted, OSI attorneys seek charges in connection with the incident and prosecute any resulting indictment. <b>Location is Buffalo</b>	<a href="#">Office of Special Investigation</a>	<a href="#">OSI BUF PLS FALL 2025</a>	Hybrid Only
Bureau Description	Bureau Webpage (Click to learn more)	Fall Paid Placements in New York City (Click to apply)	Placement Format Availability

Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. <b>Location is Brooklyn Regional Office</b>	<a href="#">Brooklyn Regional Office</a>	<a href="#">BRK_PLS_FALL_2025</a>	Hybrid Only
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. <b>Location is Harlem Regional Office</b>	<a href="#">Harlem Regional Office</a>	<a href="#">HRM_PLS_FALL_2025</a>	Hybrid Only
Bureau of Internet & Technology (BIT) is responsible for enforcement of New York's privacy, data security, and consumer protection laws in the online and technology environment, as well as for enforcement of New York's data breach notification laws. BIT investigates a wide range of issues affecting technology, including spyware, spam, online privacy, child safety, gambling, artificial intelligence, and fraud. <b>Location is New York City</b>	<a href="#">Bureau of Internet &amp; Technology</a>	<a href="#">BIT_NYC_PLS_FALL_2025</a>	Hybrid Only
Charities supervises charitable organizations to protect donors and beneficiaries from fraud by ensuring donations are used as donors intended. The bureau regulates nonprofit organizations and their fundraisers to ensure their compliance with the Not-for-Profit Corporations Law and the New York statutes that require their registration with and financial reporting to OAG. The bureau also investigates and commences litigation against charities that misuse assets, engage in misleading solicitations, and/or violate their fiduciary duties. <b>Location is New York City</b>	<a href="#">Charities Bureau</a>	<a href="#">CHA_NYC_PLS_FALL_2025</a>	Hybrid Only
Civil Rights (CRB) enforces federal, state, and local laws that protect New Yorkers from discrimination on the basis of race, color, national origin, sex, religion, age, marital status, sexual orientation, gender identity, military status, source of income, immigration status, or disability. CRB's docket reflects its commitment to combating discrimination and its effects, ensuring equality of opportunity, and promoting inclusion. Additional work includes community outreach, public education, and other advocacy efforts. <b>Location is New York City</b>	<a href="#">Civil Rights Bureau</a>	<a href="#">CRB_NYC_PLS_FALL_2025</a>	Hybrid Only
Consumer Frauds and Protection (CFB) enforces consumer protection laws and civilly prosecutes businesses and individuals engaged in fraudulent, misleading, deceptive, or illegal trade practices. Cases typically seek injunctive relief, restitution for consumers, costs, and penalties. <b>Location is New York City</b>	<a href="#">Consumer Frauds and Protection Bureau</a>	<a href="#">CFB_NYC_PLS_FALL_2025</a>	Remote or Hybrid
Criminal Enforcement & Financial Crimes (CEFC) investigates and prosecutes criminal acts related to securities fraud, tax fraud and other white-collar crimes. CEFC includes attorneys, investigators, auditors, and analysts who conduct complex, long-term criminal investigations and prosecute cases statewide, from charging through conviction. <b>Location is New York City</b>	<a href="#">Criminal Enforcement &amp; Financial Crimes Bureau</a>	<a href="#">CEFC_NYC_PLS_FALL_2025</a>	Hybrid or Remote

Environmental Protection (EPB) is focused on advancing environmental justice throughout the state. EPB enforces state and federal environmental laws that protect New Yorkers' rights to clean air, clean water, and safe, and healthy communities, and conducts investigations into violations of those laws. EPB also defends in both federal and state courts the state's executive agencies charged with environmental responsibilities. <b>Location is New York City</b>	<a href="#">Environmental Protection Bureau</a>	<a href="#">EPB NYC PLS FALL 2025</a>	Hybrid Only
Executive handles complex investigations and civil enforcement actions to end and remediate practices that harm the public, including matters that relate to the opioid crisis and firearms. This team also leads affirmative challenges to federal agency action, relying upon the APA, constitutional claims, and other relevant law, to protect New York's interests. Litigation matters are often high profile, frequently present complex questions of constitutional law and statutory and regulatory interpretation, and generally have significant policy and financial implications for the state. <b>Location is New York City</b>	<a href="#">Executive Division</a>	<a href="#">EXEC NYC PLS FALL 2025</a>	Hybrid Only
Health Care (HCB) is committed to protecting consumers from deceptive or illegal practices and to ensure access to health care by bringing civil prosecutions for violations of health, insurance, deceptive practice, antidiscrimination, and other applicable laws. HCB also advocates for legislation and policy initiatives to enhance the rights of health care consumers and their ability to access quality, affordable care in New York state. <b>Location is New York City</b>	<a href="#">Heath Care Bureau</a>	<a href="#">HCB NYC PLS FALL 2025</a>	Hybrid Only
Investor Protection (IPB) pursues complex investigations and litigation using the Martin Act and other laws to protect the public from fraud and misrepresentation in the offering and sale of securities, commodities, franchises, and other investment products. IPB's regulatory work includes digital assets; addressing fraud in ESG disclosures; the marketing of speculative investment products to a broad range of retail investors; and the need for greater racial equity across the financial system. <b>Location is New York City</b>	<a href="#">Investor Protection Bureau</a>	<a href="#">IPB NYC PLS FALL 2025</a>	Remote or Hybrid
Labor has been nationally recognized for aggressively enforcing labor standards, especially in low-wage industries where exploitation of workers is common. Labor brings civil and criminal prosecutions for violations of minimum wage, overtime, prevailing wage, protections against discrimination and retaliation, and other critical labor and employment laws. Labor also represents state agencies such as the Commissioner of Labor, the Unemployment Insurance Appeal Board, and the Workers' Compensation Board in their enforcement of labor laws. <b>Location is New York City</b>	<a href="#">Labor Bureau</a>	<a href="#">LAB NYC PLS FALL 2025</a>	Hybrid Only
Law Enforcement Misconduct Investigative Office (LEMIO) has a broad mandate to investigate "allegations of corruption, fraud, use of excessive force, criminal activity, conflicts of interest or abuse" as well as patterns and practices of police misconduct. LEMIO is responsible for investigating complaints, examining departmental policies and procedures, and making recommendations for reform, including disciplinary action. <b>Location is New York City</b>	<a href="#">Law Enforcement Misconduct Investigative Office</a>	<a href="#">LEMIO NYC PLS FALL 2025</a>	Hybrid Only
Litigation represents the state, its officers, and its agencies in state and federal courts in actions involving almost every substantive area of the law. Litigation protects the public interest by defending constitutional challenges to state	<a href="#">Litigation Bureau</a>	<a href="#">LIT NYC PLS FALL 2025</a>	Remote or Hybrid

statutes, regulations, policies, and practices and by bringing actions to enforce state laws and regulations. <b>Location is New York City</b>			
Office of General Counsel (OGC) functions as in-house counsel to the AG and OAG, OGC works collaboratively across all divisions to provide guidance and develop legal strategies and responses; draft, interpret, and implement OAG policies and procedures; identify potential litigation/policy issues or strategies; implement compliance and supervise ethical determinations; interact with other governmental and legal entities; and handle employee and other confidential matters as required. <b>Location is New York City</b>	<b>Office of General Counsel</b>	<a href="#">OGC NYC PLS FALL 2025</a>	Hybrid Only
Office of Special Investigation (OSI) investigates every death in the state that may have been caused by a police officer or a peace officer (peace officers includes corrections officers). If warranted, OSI attorneys seek charges in connection with the incident and prosecute any resulting indictment. <b>Location is New York City</b>	<a href="#">Office of Special Investigation</a>	<a href="#">OSI NYC PLS FALL 2025</a>	Hybrid Only
Public Integrity (PIB) investigates and prosecutes crimes committed by public employees, elected officials, candidates for public office, and people and entities that steal from the government. PIB conducts complex, long-term investigations into government corruption, fraud, bribery, and abuse of authority. PIB investigates and brings criminal charges against public servants and others who engage in corruptive practices. <b>Location is New York City</b>	<a href="#">Public Integrity Bureau</a>	<a href="#">PIB NYC PLS FALL 2025</a>	Hybrid Only
Work with the Special Counsel for Reproductive Justice to support OAG's efforts to protect and secure abortion rights and access in New York state through litigation, legislative work, policy advocacy, and public education in the rapidly evolving legal landscape following the Supreme Court's reversal of <i>Roe v. Wade</i> . The Special Counsel works collaboratively with other bureaus, including Health Care, Civil Rights, Internet and Technology, and Appeals and Opinions. <b>Location is New York City</b>	<b>Reproductive Justice</b>	<a href="#">REJ NYC PLS FALL 2025</a>	Hybrid Only
Sex Offender Management (SOMB) was created to represent the state in all Mental Hygiene Law Article 10 litigation. Cases in SOMB frequently present questions of the Mental Hygiene Law, criminal law, constitutional law, agency law, and statutory interpretation. SOMB also works in concert with the Article 10 partners to develop statewide protocols to further the goals of Article 10 in ensuring public safety. <b>Location is New York City</b>	<a href="#">Sex Offender Management Bureau</a>	<a href="#">SOMB NYC PLS FALL 2025</a>	Hybrid Only
<b>Bureau Description</b>	<b>Bureau Webpage (Click to learn more)</b>	<b>Fall Paid Placements Other Locations (Click to apply)</b>	<b>Placement Format Availability</b>
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. <b>Location is Binghamton</b>	<a href="#">Binghamton Regional Office</a>	<a href="#">BIN PLS FALL 2025</a>	Remote or Hybrid



Medicaid Fraud Control Unit (MFCU) investigates and prosecutes Medicaid provider fraud in the healthcare industry and abuse and neglect of residents in healthcare facilities. Possessing both civil and criminal enforcement powers, MFCU uses various state laws to bring civil actions and criminal proceedings, including asset forfeiture actions, resulting in large-scale criminal convictions and the recovery of millions of dollars of taxpayer money. <b>Location is Hauppauge</b>	<a href="#"><u>Medicaid Fraud Control Unit</u></a>	<a href="#"><u>MFCU HAU PLS FALL 2025</u></a>	Hybrid Only
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. <b>Location is Nassau Regional Office</b>	<a href="#"><u>Nassau Regional Office</u></a>	<a href="#"><u>NAS PLS FALL 2025</u></a>	Hybrid Only
Organized Crime Task Force conducts complex, long-term criminal investigations related to gang activity, drug trafficking, firearms trafficking, loan sharking, bookmaking, money laundering, fraud, grand larceny, labor racketeering, and other white-collar crime as well as human trafficking. <b>Location is White Plains</b>	<a href="#"><u>Organized Crime Task Force</u></a>	<a href="#"><u>OCTF WP PLS FALL 2025</u></a>	Hybrid Only
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. <b>Location is Plattsburgh Regional Office</b>	<a href="#"><u>Plattsburgh Regional Office</u></a>	<a href="#"><u>PLA PLS FALL 2025</u></a>	Hybrid Only
Sex Offender Management (SOMB) was created to represent the state in all Mental Hygiene Law Article 10 litigation. Cases in SOMB frequently present questions of the Mental Hygiene Law, criminal law, constitutional law, agency law, and statutory interpretation. SOMB also works in concert with the Article 10 partners to develop statewide protocols to further the goals of Article 10 in ensuring public safety. <b>Location is Poughkeepsie</b>	<a href="#"><u>Sex Offender Management Bureau</u></a>	<a href="#"><u>SOMB POU PLS FALL 2025</u></a>	Hybrid Only
Sex Offender Management (SOMB) was created to represent the state in all Mental Hygiene Law Article 10 litigation. Cases in SOMB frequently present questions of the Mental Hygiene Law, criminal law, constitutional law, agency law, and statutory interpretation. SOMB also works in concert with the Article 10 partners to develop statewide protocols to further the goals of Article 10 in ensuring public safety. <b>Location is Syracuse</b>	<a href="#"><u>Sex Offender Management Bureau</u></a>	<a href="#"><u>SOMB SYR PLS FALL 2025</u></a>	Hybrid Only
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. <b>Location is Syracuse Regional Office</b>	<a href="#"><u>Syracuse Regional Office</u></a>	<a href="#"><u>SYR PLS FALL 2025</u></a>	Hybrid Only

Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. <b>Location is Utica Regional Office</b>	<a href="#">Utica Regional Office</a>	<a href="#">UTC PLS FALL 2025</a>	Remote or Hybrid
Regional offices (RO) help carry out essential defensive, regulatory, and affirmative justice functions in every part of the state. Each RO is deeply engaged in local community affairs; conducting outreach and educational presentations; and responding to New Yorkers' complaints in critical areas such as elder abuse, consumer fraud, tenants' rights, immigration services fraud, election fraud, and not-for-profit corporations. <b>Location is Westchester Regional Office</b>	<a href="#">Westchester Regional Office</a>	<a href="#">WES PLS FALL 2025</a>	Hybrid Only

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

## How to Apply

The following section provides detailed information about the application process and application requirements. Please review the complete list of instructions prior to preparing and submitting your application materials online.

- Applications for fall paid placements must be submitted online. To apply, please click on the reference number for a specific bureau/regional office in the table above.
- Applications are submitted separately for each bureau/regional office, and an applicant's candidacy for each application is determined separately by each bureau/regional office.
- **Please limit your application submissions to five (5) total across all bureaus/regional offices.**
- \*Applications are accepted online until **September 12, 2025**, and paid placement offers are made on a rolling basis.
- **The following four (4) documents are required for each application that is submitted:**

*Your documents should reflect your own work product. Once submitted, you will not be able to access or edit your application. Therefore, we strongly encourage you to have someone review/proofread your documents ahead of submitting your application online.*

### 1. Cover Letter

- You may address your letter to the Legal Recruitment Unit.
- Indicate why you are interested in a placement with OAG and what makes you a strong candidate.
- You may wish to include information about what life experiences you will bring to the placement that will enhance OAG's ability to better serve the diverse population of this state.
- If applying to multiple bureaus/regional offices, we recommend that you submit the same cover letter with each application, ranking those bureaus/regional offices in order of your preference.
- Please indicate your format preference: hybrid or remote. *Please be advised some bureaus/offices may offer only hybrid placements. Please check the posting for details.*

### 2. Resume

- Ensure your resume is complete and current prior to submitting your application.

### 3. Reference List



- Submit a list of three (3) professional references (i.e., supervisor or professor).
- For each reference, indicate the nature and duration of your relationship.
- Include contact information and email addresses for each reference.
- Please note that your references will not be contacted until after you interview for the placement.

#### **4. Writing Sample**

- Submit a paper completed for school or a writing sample that was prepared for a job or during an internship/externship.
  - The writing sample should show you can analyze legal issues in a clear and concise manner. Also, the sample should highlight your advocacy and grammatical skills.
  - The writing sample should be between five and ten (5-10) pages long, not including the cover page.
  - If you choose to provide an excerpt from a longer document, you must include a cover page indicating the following:
    - a) Why you are choosing to submit this section of the document.
    - b) Provide the reader with any relevant context needed to understand how the excerpted section relates to the document as a whole.
    - c) Indicate who edited your sample, how many drafts were made, and whether you are the sole author of the document.
- **Failure to submit a complete application will delay the consideration of your candidacy.**
  - If a bureau wishes to schedule an interview, they will contact you directly to arrange this meeting.

**If you have questions about a placement with OAG, the application process, or need assistance with submitting your application, please contact Legal Recruitment via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov).**