



**State Counsel Division
Claims Bureau – New York City
Medical Analyst
Reference No. CLA_NYC_MA_6402**

**Application Deadline is October 10, 2025
Opportunity for Registered Nurses or Licensed Physicians**

The Medical Malpractice Unit of the [Claims Bureau](#) in the Office of the New York State Attorney General (OAG) is seeking an experienced Medical Analyst to serve in the New York City office. The Medical Malpractice Unit is responsible for defending the state against medical malpractice claims for personal injury and/or wrongful death alleged to have been caused by the state or its employees. **The format of this full-time position is hybrid. Therefore, the selected candidate must be available to work in-person at 28 Liberty Street in Lower Manhattan at least three (3) days per week.**

Medical Analysts assigned to the Claims Bureau will analyze and review claims containing allegations of medical malpractice; assist attorneys in the preparation and defense of medical malpractice cases; review voluminous medical records; draft detailed memorandum outlining the medical treatment provided and determine if appropriate care and treatment was rendered; perform relevant medical research and make recommendations as to the appropriate expert to retain; assist attorneys and others on medical issues; and communicate with hospital medical staff and risk managers.

The ideal candidate must have a current license and be registered to practice **as a registered professional nurse or licensed physician in New York state**. It is preferred that the candidate have at least **three (3) years of registered nursing experience or licensed physician experience** in one or more of the following areas: Obstetrics/Gynecology, Geriatrics, Emergency Medicine, or Medical/Surgical.

The annual salary for this position is \$82,953 + \$4,000 in location pay. As an employee of OAG, you will join a team of dedicated individuals who work to serve the people of our state through a wide variety of occupations. We offer a comprehensive New York state benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

*Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.*

How to Apply

Applications must be submitted online. To apply, please click on the following link: [CLA_NYC_MA_6402](#)

To ensure consideration, applications must be received by close of business on 10, 2025.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
 - You may address your letter to the Legal Recruitment Unit.
 - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance the OAG's ability to better serve the diverse population of this state.
- **Resume**
- **Medical Writing Sample**
- **Reference List**
 - Submit a list of three (3) references; supervisory references are preferred.
 - For each reference, indicate the nature and duration of your relationship.
 - Include contact information and email addresses for each reference.
 - Please note that your references will not be contacted until after you interview for the position.

If you have questions regarding a position with OAG, the application process, or need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about OAG, please visit our website: ag.ny.gov