

## EMPLOYMENT ANNOUNCEMENT



TITLE: INFORMATION TECHNOLOGY ARCHITECT 2

FUNCTIONAL TITLE: MANAGER, AI SOLUTIONS

STATUS: NON-COMPETITIVE

BUREAU: INFORMATION TECHNOLOGY

LOCATION: LATHAM

SALARY GRADE (SG): SG27 (\$106,898-\$131,665)

We are seeking talented and motivated support staff to work with our attorneys in the State's law firm. The selected candidate will be part of a fast-paced office, gaining experience while providing public service on behalf of the State of New York. The [Attorney General](#) serves the public interest of all New Yorkers in matters affecting their daily lives, enforcing laws to protect consumers, tenants, patients, workers, investors, and charitable donors. The office coordinates statewide civil and criminal investigations, promoting economic and social justice, encouraging harm-reducing public health strategies, and preserving the state's environment.

Careers with the State offer multiple benefits, including **paid vacation leave (13+ days per year)**, sick leave, **paid State holidays off**, **health insurance** including vision & dental, entry into the **NYS retirement** (pension) system, education and training, eligibility for public student loan forgiveness, and **job stability with promotional opportunities**. Workplace flexibilities include multiple options for employees, including **telecommuting** (up to two days per week) and alternative work schedules.

**NON-COMPETITIVE QUALIFICATIONS:**

Bachelor's degree in computer engineering, data science, artificial intelligence, mathematics, or a related field of study.

Nine (9) years of broad information technology experience, demonstrating a comprehensive understanding of AI engineering or other AI-related specialty and its application within large-scale organizations.

At least five (5) years of focused experience in AI application solutions architecture, AI engineering, or a related technical role.

**Substitutions:**

Four years of specialized experience or an associate's degree and two years of specialized experience may substitute for the bachelor's degree.

Juris doctorate or master's degree may substitute for one year of specialized experience.

A Ph.D. may substitute for two years of specialized experience.

**PREFERRED QUALIFICATIONS:**

- Master's degree in data science, AI, or related field.
- Experience in a legal, public safety, or regulated government environment.
- AI/ML certifications (e.g., Azure AI Engineer, AWS Machine Learning Specialty).
- Knowledge of legal tech, e-discovery tools, or litigation analytics platforms.
- Familiarity with enterprise governance platforms.
- Participation in open-source AI projects or contributions to AI ethics and risk mitigation frameworks.

**DUTIES**

Under the direction of the Director of Enterprise Artificial Intelligence, Data & Analytics, the Information Technology Architect 2, SG-27, will serve as the Manager of Artificial Intelligence (AI) Solutions within the AI and Data Science Unit. This position will lead applied AI solution development or adoption in support of the Office of the New York State Attorney General's (OAG) operational mission. The Manager will help translate the OAG's AI strategy, by bringing advanced models and tools from concept through deployment.

- Guide the strategic direction and execution of AI adoption initiatives across the organization.
- Identify and prioritize AI use cases with the greatest organizational value.
- Develop or adopt AI solutions that align with OAG strategic goals, meet technical and security requirements, and deliver cost-effective outcomes.
- Continuously evaluate emerging AI technologies and recommend integration strategies.
- Ensure that governance, ethical principles, security, and best practices are applied consistently across every AI project.
- Conduct end-to-end business process analysis to identify automation and optimization opportunities.
- Translate business challenges into technical specifications and AI-enabled solutions.
- Perform cost-benefit and ROI analyses to evaluate the value of proposed AI initiatives.
- Develop compelling business cases to gain leadership buy-in and support for projects.
- Manage full lifecycle of AI projects from ideation to post-implementation evaluation.
- Define project plans, success metrics, and delivery milestones.
- Track progress, manage risks, and resolve issues to ensure successful outcomes.
- Ensure final solutions meet both technical standards and CIO strategic goals.
- Present project updates and complex AI concepts to OAG leadership.
- Actively participate in working groups, discovery sessions, and leadership committees to provide key insights and bridge communication between technical and non-technical stakeholders.
- Design and deliver training materials to increase AI literacy.
- Drive user adoption through structured change management strategies.
- Facilitate strategic partnerships with external vendors and OAG technology and security teams.
- Perform the full range of supervisory responsibilities.
- Other duties as assigned.

#### **HOURS**

The agency's hours of operation are Monday through Friday, between 8:30 a.m. and 5:00 p.m. (37.5 hours/week). Scheduling determinations depend on the needs of each Bureau and will be communicated during interviews.

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#### **ADDITIONAL COMMENTS**

For new State employees appointed to graded positions, the annual salary is the hiring rate (beginning of the Salary Range) of the position. Promotion salaries are calculated by the NYS Office of the State Comptroller (OSC) in accordance with NYS Civil Service Law, OSC Payroll rules and regulations, and negotiated union contracts.

The Office of the NYS Attorney General (OAG) cannot provide sponsorship for work authorization. Candidates need to be authorized to work in the United States to be employed by this agency. It is incumbent upon employees to maintain work authorization for the duration of their employment with the OAG. This agency does not participate in E-Verify for work authorization purposes.

#### **HOW TO APPLY**

In your submission, you must provide sufficient information to determine from your resume and/or cover letter that you meet the minimum qualifications stated above. If a certificate or degree is required to demonstrate that you meet the minimum qualifications, you must provide proof that you hold the required certificate or degree. To apply, please send your resume, cover letter, and a copy of your degree/transcript (if applicable) to [HR.Recruitment@ag.ny.gov](mailto:HR.Recruitment@ag.ny.gov). Be sure to include the Vacancy # and Title of the position in the subject heading of your email.

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

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