



## Administration Division

### Information Technology Bureau—Latham (Albany-area)

### Deputy Chief Information Officer for Performance and Portfolio Management

Reference No. ITB\_LAT\_DCIO/PPM\_6424

### **Application Deadline is March 6, 2026\***

**\*Applications accepted on a rolling basis until position is filled. Application review to begin on March 6, 2026.**

The Office of the New York State Attorney General's (OAG) [Information Technology Bureau](#) (ITB) is seeking an experienced people manager and strategic technology leader who has a diverse and deep understanding of a wide array of client facing technology solutions and services, that includes portfolio management and organizational change management functions, to serve as the Deputy Chief Information Officer for Performance and Portfolio Management (DCIO-PPM). The DCIO-PPM will be based in Latham, NY and will report to the Chief Information Officer (CIO).

The OAG is recognized as a national leader in civil rights, investor protection, labor rights, personal privacy, public safety, and criminal law enforcement. The ITB has the unique responsibility of supporting OAG as the People's Lawyer in its many and varied initiatives, multiple locations, and numerous platforms. The OAG is responsible for defending the state in litigation, engages in affirmative civil and criminal investigations and litigation, and serves as the chief guardian of the legal rights of the citizens of New York, its businesses, and its natural resources. The Administration Division and ITB proudly play a role in the daily support of this mission.

#### **Duties:**

- Supporting and advising the CIO in the strategic/operational planning and execution efforts needed to modernize and enhance technology service and solution delivery across OAG, including driving technology management projects and initiatives as needed.
- Overseeing the daily operational effectiveness, support, and reliability of mission-critical platforms, systems, services, and resources within following ITB groups:
  - Client Support Services: including desktop/regional support, service desk/ServiceNow, asset management, mobile device team, trial support
  - Web Team: responsible for the public facing website, intranets, numerous web forms, and other critical web/media support
  - Media and Events Services Team: responsible for Attorney General, Executive, and organization wide media and event support, as well as multi-media processing for FOIL
  - Project Management Office: oversee a team of Project Managers and Business Analysts who enable the timely progress and achievement of portfolio objectives
- Leading a large, cross-functional, geographically distributed team, including managers, represented civil service employees, and consultants. Supporting the professional development/advancement of this team by recommending skills trainings, advocating for promotions, and assisting with recruitment and retention efforts that advance OAG's diversity, equity, and inclusion principles/goals.
- Interacting regularly with key OAG stakeholders to determine needs and make recommendations for systems, solutions, and support strategies.
- Engaging with vendors to find technology solutions for existing and future projects that align with the strategic plan and OAG practices.
- Establishing and enhancing the Organizational Change Management practice in support of key initiatives.
- Developing and maintaining key performance metrics for CIO and other senior leadership review related to ITB.
- Ensuring system uptime and service level expectations for systems and teams within their scope of responsibility.
- Planning and ensuring appropriate budget alignment and expenditure for their area of responsibility.
- Developing and sharing communications around system availability and metrics.

- Remaining aware of technology and industry trends and their impacts on ITB planning, business case development, risk assessment, budget management, and other operational factors.

#### Qualifications:

- A bachelor's degree in Computer Science, Information Systems, Business Administration, or a related field, or equivalent work experience, including seven (7) years of progressively responsible management experience at an organization of comparable size and complexity to OAG.
- At least five (5) years of experience overseeing a formal Project Management Office and/or Change Management function.
- At least five (5) years of experience supervising IT teams of at least 20 staff.
- Prior IT budget, fiscal planning, and capital management experience of at least \$3 million, including experience with vendor management.
- Excellent problem-solving, project management, performance management, strategic planning, and crisis management skills.
- Self-motivated to deliver superior customer/end user experiences with the ability to communicate (both verbal and written) complex IT information, policies, and procedures clearly and accessibly to a variety of audiences/stakeholders.
- Collaborative and innovative, including the ability to cultivate productive working relationships inside and outside of the organization to address issues creatively and effectively, particularly those needing a multidisciplinary approach.
- Availability for periodic travel within New York State and elsewhere in the United States for conferences and meetings is required.
- This is an essential position and will be expected to be available to respond to emergencies outside of normal business hours.

#### Preferred Skills and Experience:

- Prior experience managing large, cross-functional, geographically distributed teams, including managers, civil service employees, and consultants.
- Prior relevant work experience in law enforcement, government, legal, or at adjacent/related agencies/organizations.
- Project Management Professional current certification.
- ProSci Certified Change Management Practitioner (or equivalent).
- Familiarity with modern web/intranet content management platforms.
- Familiarity with IT service management platforms, such as ServiceNow.
- Familiarity with webcasting, video editing technologies.

**The annual salary for this position is \$175,313.** As an employee of OAG, you will join a team of dedicated individuals who work to serve the people of our state through a wide variety of occupations. We offer a comprehensive New York state benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

#### How to Apply

**Applications must be submitted online.** To apply, please click on the following link: [ITB LAT DCIO/PPM 6424](#)

**To ensure consideration, applications must be received by close of business on March 6, 2026.**

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
  - You may address your letter to the Legal Recruitment Unit.
  - Indicate why you are interested in a position with OAG and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance OAG's ability to better serve the diverse population of this state.
- **Resume**
- **Writing Sample**
  - Your sample should demonstrate your ability to analyze and organize information into an effective document that is well-organized and error-free.

- If needed, please include a cover page to provide the reviewer with any relevant context or background information.
- **Reference List**
  - Submit a list of three (3) references; supervisory references are preferred.
  - For each reference, indicate the nature and duration of your relationship.
  - Include contact information and email addresses for each reference.
  - Please note, your references will not be contacted until after you interview for the position.

**If you have questions regarding a position with OAG, the application process, or need assistance with submitting your application, please contact Legal Recruitment via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.**

**For more information about OAG, please visit our website: [ag.ny.gov](http://ag.ny.gov)**