



**Office of the New York State
Attorney General**

**Letitia James
Attorney General**

Purchasing Memorandum IV

DATE: 2/13/2026

PLEASE ADDRESS INQUIRIES TO:

James Busta, *Contract Management Specialist*

Telephone Number: (518) 776-2112

E-Mail: purchase@ag.ny.gov

REQUEST FOR PROPOSAL NO.: 25-003

TITLE: RFP 25-003 Emergency Management COOP

RESPONSE DUE DATE: 2/17/2026

SUBJECT: Answers to Questions/Inquiries

TO: **ALL PROSPECTIVE BIDDERS**

In reference to the above Request for Proposal, the following questions/inquiries were submitted by the January 21, 2026 deadline. We are hereby providing answers to each question below:

1. QUESTION: The addendum states a due date of 2/16, yet the procurement site is showing 2/17. Can you please clarify the due date and time for Vendors?

ANSWER: Confirming due date is 2/17/2026.

This Purchasing Memorandum is to be signed, submitted and made a part of your response. If you have any questions, do not hesitate to contact the person listed on top of this memorandum.

VENDOR: _____

ADDRESS: _____

SIGNATURE OF BIDDER: _____

DATE: _____