



**Regional Offices Division  
Buffalo Regional Office  
Medical Analyst  
Reference No. BUF\_ MA\_6450**

**Application Deadline is July 17, 2026  
Legal Nurse Opportunity for Registered Nurses or Licensed Physicians**

The Office of the New York State Attorney General's (OAG) [Buffalo Regional Office](#) (RO) is seeking an experienced Medical Analyst. This role will support attorneys defending the state against medical malpractice claims and claims for personal injury and/or wrongful death alleged to have been caused by the state or its employees.

The Medical Analyst will review and analyze claims and potential claims for medical malpractice and personal injury; assist attorneys in the preparation of answers or other responses to claims under state and federal law; assist in the defense of cases, including participating in the discovery process; draft chronologies which outline the medical treatment rendered to patients; research medical topics relevant to medical malpractice cases; assist attorneys on medical issues and on communication with medical staff at correctional facilities and other medical facilities; and assist with trial preparation, including coordinating logistics for expert medical witness testimony and preparing exhibits for use in court. In addition, the Medical Analyst will assist in searching for and retaining experts needed to defend cases; upload medical records/chronologies and other documentation related to the case into OAG's case management system and routinely update the system; and assist with maintaining library books and supplies. The Medical Analyst will also assist the RO with other duties as assigned, including, but not limited to, handling correspondence and legal documents; administrative duties; and supporting other special projects/assignments, when needed.

The ideal candidate must have a current license and be registered to practice **as a registered professional nurse or licensed physician in New York state**. Applicants who have at least **three (3) years of registered nursing experience or licensed physician experience** in one or more of the following areas: Rehabilitation, Occupation Health, Obstetrics/Gynecology, Geriatrics, Emergency Medicine, or Medical/Surgical are preferred.

**The annual salary for this position is \$82,953.** As an employee of OAG, you will join a team of dedicated individuals who work to serve the people of our state through a wide variety of occupations. We offer a comprehensive New York state benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week).

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

## How to Apply

**Applications must be submitted online.** To apply, please click on the following link: [BUF\\_ MA\\_6450](#)

**To ensure consideration, applications must be received by close of business on July 17, 2026.**

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
  - You may address your letter to the Legal Recruitment Unit.
  - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance OAG's ability to better serve the diverse population of this state.
- **Resume**

- **Medical Writing Sample**
- **Reference List**
  - Submit a list of three (3) references; one supervisory reference is required.
  - For each reference, indicate the nature and duration of your relationship.
  - Include contact information and email addresses for each reference.
  - Please note that your references will not be contacted until after you interview for the position.

**The OAG provides reasonable accommodations to applicants with disabilities. If you have questions regarding a position with OAG, the application process, or need assistance with submitting your application, please contact Legal Recruitment via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.**

**For more information about OAG, please visit our website: [ag.ny.gov](http://ag.ny.gov)**