Executive Division
Intergovernmental Affairs—New York City
Queens Regional Director
Reference No. IGV_QNS_RD_6461

Application Deadline is November 13, 2026

The Office of the New York State Attorney General (OAG) Intergovernmental Affairs Team is seeking a Queens Regional Director. The selected candidate will serve as the Attorney General's primary point of contact for the Borough of Queens. Intergovernmental Affairs is responsible for the coordination of all significant communications between OAG and New York's public and elected officials, and oversees OAG's community outreach initiatives, partnering with not-for-profit, grassroots, community, and issue-based organizations, and elected officials. This position reports to the Director of Intergovernmental Affairs and is based in the New York City Office.

Duties:

- Serve as the main liaison between OAG and the communities within the region, representing the AG and OAG in meetings and at events;
- Work closely and collaboratively with the Intergovernmental Affairs Team and the AG's Executive Team to effectively promote priority initiatives and policy strategies impacting the community;
- Foster open communication channels and productive relationships with community leaders;
- Advise the AG and her Executive Team on emerging issues and political dynamics within the region;
- Respond to a wide variety of inquiries and requests, including effectively resolving constituent concerns;
- Organize events, presentations, and visits for the AG, Executives, and other OAG staff;
- Prepare various reports, executive summaries, briefings, and other written materials; and
- Support other Intergovernmental initiatives and projects as OAG priorities require.

Qualifications:

- A minimum of three (3) years of relevant work experience in New York government, politics, and/or campaigns demonstrating an increasing scope of work and level of responsibility;
- A demonstrated understanding of and success at working within the region is required;
- Prior experience building and sustaining mutually productive external stakeholder relationships;
- Strong writing, interpersonal communication, presentation, and public speaking skills, including the ability to communicate complex information clearly and accessibly for diverse audiences;
- Sound judgement with effective troubleshooting and conflict resolutions skills, including the ability to handle confidential and sensitive information with discretion;
- Proactive with the ability to self-manage multiple projects and priorities while meeting tight deadlines; and
- Availability to work outside of usual business hours and for periodic travel in New York state.

The annual salary for this position is $86,686 plus $4,150 in location pay. As an employee of OAG, you will join a team of dedicated individuals who work to serve the people of our state through a wide variety of occupations. We offer a comprehensive New York state benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.

How to Apply

Applications must be submitted online. To apply, please click on the following link: **IGV_QNS_RD_6461**

To ensure consideration, applications must be received by close of business on November 13, 2026.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
  - You may address your letter to the Legal Recruitment Unit.
  - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance OAG's ability to better serve the diverse population of this state.
- **Resume**
- **Writing Sample**
  - Your sample should demonstrate your ability to analyze and organize information into an effective document that is well-organized and error-free.
  - If needed, please include a cover page to provide the reviewer with any relevant context or background information.
- **Reference List**
  - Submit a list of three (3) professional references; supervisory references are preferred.
  - For each reference, indicate the nature and duration of your relationship.
  - Include contact information and email addresses for each reference.
  - Please note that your references will not be contacted until after you interview for the position.

The OAG provides reasonable accommodations for applicants with disabilities. If you have questions regarding a position with OAG, the application process, or need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about OAG, please visit our website: ag.ny.gov