

**Division of Social Justice**  
**Charities Bureau – Assistant Attorney General – Albany**  
**Reference No. CHA\_AAG/TR\_ALB\_3026**

The [Charities Bureau](#) of the Office of the New York State Attorney General (OAG) is seeking an experienced attorney to serve as an Assistant Attorney General in its Albany Office. The Charities Bureau is a national leader in the oversight of not-for-profit organizations and represents the interests of charitable beneficiaries in a wide range of matters.

Responsibilities of this position include but are not limited to:

- representing the interests of charitable beneficiaries in Surrogate’s Court and Supreme Court proceedings involving trusts and estates with charitable interests;
- representing the interests of the State and the people of the State of New York as ultimate beneficiaries of the charitable bequests;
- participation in *cy pres* applications in state court;
- handling litigation involving contested probate proceedings;
- reviewing fiduciary accountings;
- representing the interests of the Attorney General in connection with providing Attorney General approval of not-for-profit transactions including sales, mergers, dissolutions and other transactions involving not-for-profit organizations; and
- representing the Attorney General in litigated proceedings relating to transactions with not-for-profit organizations.

We are seeking candidates with at **least five (5) years** of experience in complex trusts and estates, civil litigation and/or not-for-profit transactional matters. Candidates should have a solid working knowledge of New York State Supreme and Surrogate’s Court practice and experience handling contested court proceedings. Familiarity with not-for-profit operations and business organizational structures is preferred but not required.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States.

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

## **HOW TO APPLY**

**Applications are being received online.** To apply, please click on this link: [CHA AAG/TR ALB 3026](#); applicants will be taken to the online application page for this position.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter** (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment)
- **Resume**
- **List of three (3) references with contact information and email addresses**
- **Writing Sample**

**Please note: Failure to submit a complete application will delay the consideration of your application.**

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact the Legal Recruitment Bureau via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.

For more information about the OAG, please visit our website: [www.ag.ny.gov](http://www.ag.ny.gov)