



Division of State Counsel
Civil Recoveries Bureau, Bankruptcy Unit —Albany
Assistant Attorney General
Reference No. CRB/BU_ALB_AAG_3504

Application Deadline is October 21, 2022

The New York State Office of the Attorney General's (OAG) is seeking an experienced litigator to serve as an Assistant Attorney General (AAG) in the [Civil Recoveries Bureau's](#) Bankruptcy Unit in the Albany office. The Bankruptcy Unit is responsible for handling bankruptcy matters referred by state agencies that are venued in the Northern, Western, and Southern (Poughkeepsie) Districts of New York, as well as all other federal judicial districts across the country.

In addition to pursuing recovery of claims filed in bankruptcy cases, the Unit defends actions and proceedings brought in Bankruptcy Courts by debtors, trustees, and other parties against state agencies. These include claim objections; motions for violations of the automatic stay and the discharge injunction; actions to recover preferential payments; and dischargeability issues. The Unit also provides bankruptcy support and expertise to other OAG Bureaus.

Applicants for this position must have **a minimum of five (5) years of experience**, excellent legal analysis and writing skills, and experience handling all phases of consumer and commercial bankruptcy litigation.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. To learn more about Assistant Attorney General compensation, please [click here](#). We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

Per Office of the Attorney General policy, confirmation of vaccination status is a condition of employment for this position. If you are not fully vaccinated, you may be required to provide regular negative COVID-19 PCR test results at a frequency determined by the agency. The agency will consider religious and reasonable accommodations. For more information, please contact recruitment@ag.ny.gov.

*Candidates from diverse backgrounds are encouraged to apply.
The OAG is an equal opportunity employer and is committed to workplace diversity.*

HOW TO APPLY

Applications are being received online. To apply, please click on the following link: [CRB/BU ALB AAG 3504](#)
To ensure consideration, applications must be received by close of business on October 21, 2022.

Applicants must be prepared to submit a complete application consisting of the following:

- [Cover Letter](#)
 - You may address to Legal Recruitment.
 - Indicate why you are interested in a position with the Bankruptcy Unit and what makes you a strong candidate.

- [Resume](#)
- [Writing Sample](#)
- **List of three (3) [references](#)**
 - Only submit professional references, supervisory references are preferred.
 - Indicate the nature and duration of your relationship to each reference.
 - Include contact information and email addresses for each reference.
 - Please note, your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: ag.ny.gov