



## Division of Social Justice

### Environmental Protection Bureau - Albany

### Undergraduate/Graduate Student Science/Policy Internship

Reference No: **EPB\_VUGS/SCI\_ALB**

The [Environmental Protection Bureau \(EPB\)](#) of the Office of the New York State Attorney General (“OAG”) in Albany has science internship positions for volunteers or externships for course credit open for undergraduate and graduate students. Students commit to work part-time for a minimum of 15 hours/week during the fall or spring semesters or full time (37.5 hours) during the summer. The EPB is responsible for enforcing state and federal civil and criminal environmental laws, and has the power to file lawsuits on behalf of the State of New York to protect the public health and environment. The Bureau enforces environmental standards and defends State agencies when their regulatory efforts are challenged in court. In addition, the Bureau's attorneys and technical staff investigate and respond to citizen complaints, file lawsuits for public nuisance conditions, prosecute environmental crimes, enforce waste management laws and prepare reports and brochures on environmental issues.

Interns will assist the scientific and policy staff in exploring difficult and groundbreaking environmental and legal issues. Responsibilities may include researching issues using the internet, scientific journals and conversations with experts; briefing staff on technical/legal issues and keeping them updated on the most recent developments; drafting reports and fact sheets; procuring technical information and undertaking scientific and engineering analyses; preparing presentations using Microsoft Excel and PowerPoint; and assisting staff in preparing for negotiations with violators of environmental laws.

In addition, interns gain experience working with Federal, State and Local government agency staff, non-profit environmental organizations, and experts. In the past, interns have worked on issues regarding climate change, hazardous and solid waste management, toxic air emissions, sustainability and energy related matters, drinking water quality, wildlife contamination and dozens of others. Interns are paired with professional staff in the office who work closely with them to provide mentoring, guidance and advice, thereby facilitating learning and performance. The key qualities we look for include a background in science, intellectual curiosity, strong initiative, effective writing and communication, and an interest in the quality of our environment.

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

## HOW TO APPLY

**Applications are being received online.** To apply, please click on this link: [EPB VUGS/SCI ALB](#);  
Applicants will be taken to the online application page for this position.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter:** Indicate whether the application is for the fall, spring or summer. (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment)
- **Resume**
- **List of three (3) references with contact information and email addresses**
- **Writing Sample**
- **Most recent transcript** (*unofficial is acceptable*)

***Please note: Failure to submit a complete application will delay the consideration of your application.***

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact the Legal Recruitment Bureau at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov).

For more information about the OAG, please visit our website: [www.ag.ny.gov](http://www.ag.ny.gov)