

Supervising Investigator - Investigations, Buffalo

Under the direct supervision of the deputy chief investigator for the upstate investigations unit, the incumbent will be responsible for the supervision of investigatory personnel who conduct a variety of criminal and civil investigations. S/he will provide the first level of review on administrative matters such as time and attendance, expense accounts, state vehicle usage, and overtime approval for unit members, as well as annually evaluating the performance of the investigators assigned to the unit. The supervisor will also oversee and direct criminal and civil investigations and will confer with the deputy chief investigator on case matters as well as personnel issues. The supervisor will review cases and conduct monthly case reviews.

Minimum qualifications:

At least ten years of law enforcement/investigative experience, five of which were in a supervisory capacity.

OR

At the discretion of the OAG Chief Investigator a suitable level of education, experience or specialized training.

Strongly preferred qualifications: Prior extensive police supervision experience with Bachelor's Degree. Ability to effectively manage multiple investigations in a variety of disciplines; experience writing and reviewing case reports; experience in supervising field operations such as search warrants and arrests; experience conducting self initiated and internal investigations; coordination with other law enforcement agencies.

All candidates must reside in New York State at the time of appointment and must have current NYS basic police school certification. Position requires law enforcement contacts in the greater western New York region.

Performance of the duties may require frequent, unscheduled work on evenings and weekends. Will be assigned a Blackberry for possible on-call duty during off-hours.

Please respond to posting number #8100, as outlined below. Deadline for responding is March 6, 2014.

Submit resumes to:

Investigator Jobs
NYS Office of the Attorney General
Human Resources Management Bureau
State Capitol
Albany, New York 12224-0341
Phone: (518) 474-7808 Fax: (518) 474-3578
Email: Investigator.jobs@ag.ny.gov

Please submit a cover letter and resume indicating your interest, **including posting number**. Please include your date of availability. E-mail is the preferred method of applying; only one method is necessary.

This position is in the exempt class, and incumbents serve at the pleasure of the Attorney General.

The Office of the Attorney General is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, ethnicity, gender, sexual orientation, religion, age, or disability.