



## Division of Social Justice

### Real Estate Finance Bureau – New York City

### Assistant Attorney General, Enforcement Section

### Reference No. REF\_SEC\_NYC\_3300

The New York State Office of the Attorney General (OAG) is seeking a litigator to serve as an Assistant Attorney General in the Enforcement Section of the Real Estate Finance Bureau (REF).

REF is charged with the enforcement of Article 23-A of the New York General Business Law (the “Martin Act”) and governing regulations that relate to the public offer of real estate securities, including cooperatives, condominiums, timeshares, homeowners associations, and senior living communities. REF also has jurisdiction over the conversion of rental buildings to condominiums and cooperatives as well as affordable housing developments that include the offer of cooperative interests in realty.

REF’s Enforcement Section enforces the Martin Act and protects New York purchasers, homeowners, and tenants both through investigating complaints from the public and developing affirmative initiatives with other OAG bureaus and government agencies on issues such as the preservation of affordable housing and abuse of tax benefits. REF has recently investigated issues such as misuse of purchaser down payments, failure to disclose environmental hazards, misleading sales practices, and the violation of tenants’ rights in cooperative and condominium conversions.

#### Duties include, but are not limited to the following:

- Investigating complaints from the public related to Martin Act violations.
- Identifying issues for affirmative litigation initiatives and developing such initiatives from the ground up.
- Drafting subpoenas, motions, complaints, petitions, and settlement agreements.
- Taking testimony of witnesses, litigating cases in various courts, and engaging in settlement negotiations.
- Assisting with the development of REF’s policy, regulatory, and legislative initiatives.

The ideal applicant will be a highly motivated individual with **at least three (3) years** of litigation experience. Applicants must possess excellent analytical, writing, research, and communication skills. Applicants must also have strong organizational skills and the ability to handle a diverse, fast-paced, and high-volume caseload comprised of document review, investigations, affirmative litigation, and settlement negotiations. **Strong preference will be given to applicants with a background in real estate, securities, and/or government litigation.**

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

OAG employees serve more than 19 million state residents through a wide variety of occupations. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State.

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

## HOW TO APPLY

Applications are being received online. To apply, please click on the following link: [REF SEC NYC 3300](#).

Applicants must be prepared to submit a complete application consisting of the following:

- [Cover Letter](#) (which may be addressed to Legal Recruitment);
- [Resume](#);
- List of three (3) [references](#) (with contact information including email addresses);
- Most recent [transcript](#) (if less than 5-years postgraduate) and a
- [Writing Sample](#).

*Please note: Failure to submit a complete application will delay the consideration of your application.*

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact the Legal Recruitment via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.

For more information about the OAG, please visit our website: [ag.ny.gov](http://ag.ny.gov).