



## Division of Regional Affairs

### Utica Regional Office - Utica - Assistant Attorney General

Reference No. UTC\_AAG\_3122

The New York State Office of the Attorney General seeks a litigator to work in its [Utica Regional Office](#) located in Utica, N.Y. The Regional Office represents the State, its agencies and officers in a wide range of state court litigation, including claims, writs, Article 78s, and mental hygiene cases. The attorney will handle all phases of litigation from commencement through trial with post-trial briefs often required, and occasional travel. Trial experience is a must, and the ability to manage a large caseload is essential. Knowledge of the CPLR, and rules of evidence is required, and familiarity with the Court of Claims is a plus. Superior writing, analytical, organizational and negotiating skills are required. **Applicant must have a minimum of two (2) years of practice experience.**

Applicants must also reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the OAG be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

*Candidates from diverse backgrounds are encouraged to apply.  
The OAG is an equal opportunity employer and is committed to workplace diversity.*

## HOW TO APPLY

**Applicants may apply online.** To apply, please click on this link: [UTC AAG 3122](#); applicants will be directed to the online application page for this position.

Applicants must be prepared to submit a complete application consisting of the following:

- [Cover Letter](#) (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment)
- [Resume](#)
- List of three (3) [references](#) with contact information and email addresses
- [Writing Sample](#)
- Law school [transcript](#) if less than five (5) years post-graduate

*Please note: Failure to submit a complete application will delay the consideration of your application.*

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact the Legal Recruitment Bureau via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.

For more information about the OAG, please visit our website: [www.ag.ny.gov](http://www.ag.ny.gov)