



OFFICE OF THE NEW YORK STATE ATTORNEY GENERAL
STATEWIDE- VOLUNTEER SECOND & THIRD YEAR LAW STUDENTS
FALL 2013 LEGAL INTERNSHIPS

The Office of the New York State Attorney General (“OAG”) has part-time internship positions for volunteers or externships for course credit open for the fall semester for second and third-year law students. These positions are available statewide within the Divisions of Criminal Justice, Economic Justice, Social Justice, State Counsel, Appeals and Opinions, and the Regional Offices. Law students are needed to assist attorneys in all phases of their work including but not limited to legal research, drafting of briefs, memos and pleadings, document review, obtaining records from clients, responding to discovery requests, preparing for depositions and trials, and performing some clerical work. We are seeking bright, hard working students who are committed to public service and have excellent legal research and writing skills; fluency in other languages (e.g., Spanish, Mandarin, Russian, Korean, etc.) in addition to English is a plus, but not required.

Students selected for a fall internship or externship with the OAG will be assigned to one of the bureaus in the main offices in Manhattan or Albany, or to one of our smaller regional offices located in Binghamton, Brooklyn, Buffalo, Harlem, Hauppauge, Mineola, Plattsburgh, Poughkeepsie, Rochester, Syracuse, Utica, Watertown or White Plains. Applicants should only apply for those bureaus and/or regional offices of interest to them. Location preferences will be honored; however, bureau assignment may ultimately be made based upon the needs of the office.

The individuals who are selected for these positions must be full-time law students entering their second or third year and provide a Registrar’s statement to that effect. Interns commit to work part-time (15 hours/week).

The bureaus and regional offices currently seeking interns are as follows:

Job Posting (Click Bureau Name to Apply)	Location	Job Posting Code
Antitrust	Manhattan	VLS_ANT_FALL_NYC_2013
Appeals & Opinions	Albany	VLS_A&O_FALL_ALB_2013
Appeals & Opinions	Manhattan	VLS_A&O_FALL_NYC_2013
Binghamton Regional Office	Binghamton	VLS_BHM_FALL_2013
Brooklyn Regional Office	Brooklyn	VLS_BRK_FALL_2013
Buffalo Regional Office	Buffalo	VLS_BUF_FALL_2013

Charities (Regulation of Non-Profit Organizations)	Albany	VLS_CHA_FALL_ALB_2013
Charities (Regulation of Non-Profit Organizations)	Manhattan	VLS_CHA_FALL_NYC_2013
Civil Recoveries (Recoups monies owed to NYS agencies)	Albany	VLS_CVRB_FALL_ALB_2013
Civil Rights	Manhattan	VLS_CRI_FALL_NYC_2013
Claims (Tort/Med Mal Lit.)	Albany	VLS_CLA_FALL_ALB_2013
Claims (Tort/Med Mal Lit.)	Manhattan	VLS_CLA_FALL_NYC_2013
Consumer Frauds	Albany	VLS_CFP_FALL_ALB_2013
Consumer Frauds	Manhattan	VLS_CFP_FALL_NYC_2013
Contracts Approval Unit	Albany	VLS_CAU_FALL_ALB_2013
Criminal Appeals/Habeas Corpus	Manhattan	VLS_CAHC_FALL_NYC_2013
Criminal Prosecutions	Albany	VLS_CPB_FALL_ALB_2013
Criminal Prosecutions	Manhattan	VLS_CPB_FALL_NYC_2013
Environmental Protection	Albany	VLS_EPB_FALL_ALB_2013
Environmental Protection	Manhattan	VLS_EPB_FALL_NYC_2013
Harlem Regional Office	Harlem	VLS_HRM_FALL_2013
Health Care	Albany	VLS_HCB_FALL_ALB_2013
Health Care	Manhattan	VLS_HCB_FALL_NYC_2013
Internet	Manhattan	VLS_INT_FALL_NYC_2013
Investor Protection	Manhattan	VLS_IPB_FALL_NYC_2013
Labor	Manhattan	VLS_LAB_FALL_NYC_2013
Legal Education and Professional Development	Albany	VLS_LEPD_FALL_ALB_2013
Litigation (Fed/State Defensive Lit.)	Albany	VLS_LIT_FALL_ALB_2013
Litigation (Fed/State Defensive Lit.)	Manhattan	VLS_LIT_FALL_NYC_2013
Medicaid Fraud Control Unit	Hauppauge	VLS_MFC_FALL_HAU_2013
Medicaid Fraud Control Unit	Manhattan	VLS_MFC_FALL_NYC_2013

Nassau Regional Office	Mineola	VLS_NAS_FALL_2013
Organized Crime Task Force	Albany	VLS_OCTF_FALL_ALB_2013
Organized Crime Task Force	Buffalo	VLS_OCTF_FALL_BUF_2013
Organized Crime Task Force	White Plains	VLS_OCTF_FALL_WPL_2013
Plattsburgh Regional Office	Plattsburgh	VLS_PLR_FALL_2013
Poughkeepsie Regional Office	Poughkeepsie	VLS_PGK_FALL_2013
Public Integrity (Prosecution of Government Corruption)	Albany	VLS_PIB_FALL_ALB_2013
Public Integrity (Prosecution of Government Corruption)	Manhattan	VLS_PIB_FALL_NYC_2013
Real Estate Finance	Manhattan	VLS_REF_FALL_NYC_2013
Real Property	Albany	VLS_RPB_FALL_ALB_2013
Real Property	Hauppauge	VLS_RPB_FALL_HAU_2013
Rochester Regional Office	Rochester	VLS_ROC_FALL_2013
Sexual Offender Management (MHL, Art. 10)	Albany	VLS_SOM_FALL_ALB_2013
Sexual Offender Management (MHL, Art. 10)	Manhattan	VLS_SOM_FALL_NYC_2013
Suffolk Regional Office	Hauppauge	VLS_SFK_FALL_2013
Syracuse Regional Office	Syracuse	VLS_SYR_FALL_2013
Taxpayer Protection (Prosecution of fraud against NYS Government)	Manhattan	VLS_TPB_FALL_NYC_2013
Tobacco Compliance (Enforcement of Multistate Tobacco Settlement Agreement)	Manhattan	VLS_TAB_FALL_NYC_2013
Utica Regional Office	Utica	VLS_UTC_FALL_2013
Watertown Regional Office	Watertown	VLS_WTN_FALL_2013
Westchester Regional Office	Westchester	VLS_WES_FALL_2013

Candidates from diverse backgrounds are encouraged to apply. The Office is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, ethnicity, gender, sexual orientation, religion, age, or disability and is committed to workplace diversity.

Applications for the Fall 2013 are being received online. To apply, please click on the bureau or regional office of interest listed above; applicants will be taken to the online application page for that particular intern position.

Applicants must be prepared to submit a cover letter, resume, most recent law school transcript (*unofficial is acceptable*), writing sample, and the contact information for three (3) references. *Please Note: Failure to submit a complete application will delay the consideration of your application.*

- ◆ Please apply to no more than 5 bureaus/regional offices. Applications are submitted separately for each bureau/regional office and applicants will be notified of the decision on each application.
- ◆ Upon submission of an application, you will have the opportunity to apply for other available openings in different bureaus/regional offices.
- ◆ You may provide either a single cover letter ranking your bureau/regional office preferences OR provide an individualized cover letter for each location.

For questions about an internship or externship with the OAG, the application process or assistance with submitting your application, please contact the Legal Recruitment Bureau via email at recruitment@ag.ny.gov or phone at 212-416-8080.

** Please note that positions are filled on a rolling basis.*