

LOCAL LAW NO. 1, 1970

A local law relating to a code of ethics and a board of ethics for the Town of Coeymans,

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF COEYMANS AS FOLLOWS:

ARTICLE I

Intent of Town Board

Section 1. Statement of Legislative Intent. The Town Board of the Town of Coeymans recognizes that the proper ethical conduct of its public officers and employees is essential to the enhancement and maintenance of public confidence in local government and in our free institutions generally. It is the purpose of this local law to supplement and implement the provisions of Article 18 of the General Municipal Law of the State of New York by establishing standards of conduct for the Town's officers and employees and to establish a board of ethics to render advisory opinions to the town's officers and employees with respect to these matters.

Section 2. The standards, prohibited acts and procedures established herein are in addition to any prohibited acts, conflicts of interest provisions or procedures prescribed by statute of the State of New York and also in addition to common law rules and judicial decisions relating to the conduct of town officers to the extent that the same are more severe in their application than this local law.

ARTICLE II

Code of Ethics

Section 1. Definitions. As used in this local law, the term "town" shall mean any board, commission, district, council or other agency, department or unit of the government of the Town of Coeymans.

The term "Town employee" shall mean any officer or employee of the Town of Coeymans, whether paid or unpaid, whether serving in a full-time, part-time or advisor capacity.

Section 2. Rule with respect to conflicts of interest. No town employee shall have any interest, financial or otherwise, direct or indirect, or

engage in any business or transaction or professional activity or incur any obligation of any nature, which is in substantial conflict with the proper discharge of his duties in the public interest.

Section 3. Standards.

a. No town employee shall accept other employment which will impair his independence of judgment in the exercise of his official duties.

b. No town employee shall accept employment or engage in any business or professional activity which will require him to disclose confidential information which he has gained by reason of his official position or authority.

c. No town employee shall engage in any transaction as representative or agent of the town with any business entity in which he has a direct or indirect financial interest that might reasonably tend to conflict with the proper discharge of his official duties.

d. No town employee shall use or attempt to use his official position to secure unwarranted privileges or exemptions for himself or others.

e. A town employee shall not by his conduct give reasonable basis for the impression that any person can improperly influence him or unduly enjoy his favor in the performance of his official duties, or that he is affected by the kinship, rank, position or influence of any party or person.

f. Each town employee shall abstain from making personal investments in enterprises which he has reason to believe may be directly involved in decisions to be made by him or which will otherwise create substantial conflict between his duty to the public interest and his private interest.

g. Each town employee shall, to the extent that he is cognizant thereof, disclose any interest he may have in legislation before the town board.

h. No town employee shall knowingly accept employment to

... after termination of his town employment which will require disclosure of confidential information gained by reason of his official position or authority.

Section 4. Violation. In addition to any penalty contained in any other provisions of law, any such town employee who shall knowingly and intentionally violate any of the provisions of this local law may be fined, suspended or removed from office or employment in the manner provided by law.

### ARTICLE III

#### Board of Ethics

Section 1. There is hereby established a board of ethics consisting of not less than three (3) nor more than five (5) members to be appointed by the town board, all of whom reside in the Town of Coeymans and who shall serve without compensation and at the pleasure of the town board of the Town of Coeymans. A majority of such members shall be persons other than town employees but shall include at least one member who is an elected or appointed town employee of the Town of Coeymans.

Section 2. The board of ethics established hereunder shall render advisory opinions to town employees on written request and upon request of the town board make recommendations to such town board as to any amendments of this local law. The opinions of the board of ethics shall be advisory and confidential and in no event shall the identity of the town employee be disclosed except to authorized persons and agencies. Such opinions shall be on the advice of counsel employed by the board of ethics, or if none, of the town attorney.

Section 3. Such board of ethics upon its formation shall promulgate its own rules and regulations as to its form and procedures and shall maintain appropriate records of its opinions and proceedings.

### ARTICLE IV

#### Administration

Section 1. Upon the adoption of this local law, the town supervisor shall

At a Meeting of the Town Board of the Town of Coeymans, held at the Town Hall, 18 Russell Avenue, Ravena, New York, on **January 1, 2011** there were:

	<u>PRESENT</u>	<u>ABSENT</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
James C. Youmans	.....X.....	.....	.....Y.....	.....	.....
Dawn L. Rogers	.....X.....	.....	.....X.....	.....	.....
Thomas A. Boehm	.....X.....	.....	.....Y.....	.....	.....
Richard N. Touchette	.....X.....	.....	.....Y.....	.....	.....
Thomas E. Dolan	.....X.....	.....	.....Y.....	.....	.....
<u>TOTAL</u>	.....5.....	.....	.....5.....	.....	.....

I, Council member Boehm offer the following resolution and move its adoption:

**WHEREAS**, the Town Board is advised that the terms of office for the members of the Ethics Board expire December 31, 2010, and

**WHEREAS**, the Town Board wishes to continue the work of the Ethics Board,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby appoints Harry Sturges, Delores Martinez and Gary Bogardus to the Ethics Board with terms expiring December 31, 2011.

Seconded by Council member Rogers, offered for discussion and duly put to a vote, the results of which appear above.

**Contact Information**

**Harry Sturges, 29 Mountain Road, Ravena, NY 12143 (518) 756-6964**

**Delores Martinez, P.O. Box 38, 11 Stone House Road, Coeymans, NY 12045 (518) 756-3066**

**Gary Bogardus, 1039 Route 143, Ravena, NY 12143 (518) 756-2775**