

Town of Brighton, NY  
Tuesday, November 22, 2011

## Chapter 10. ETHICS, CODE OF

[HISTORY: Adopted by the Town Board of the Town of Brighton 7-8-1970 by L.L. No. 1-1970. Amendments noted where applicable.]

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### GENERAL REFERENCES

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Defense and indemnification of employees — See Ch. 20, Art. IV.

#### Article I. Intent; Applicability

##### § 10-1. Statement of legislative intent.

The Town Board of the Town of Brighton recognizes that there are state statutory provisions mandating towns to establish rules and standards of ethical conduct for public officers and employees which, if observed, can enhance public confidence in local government. In the light of a tendency today on the part of some people to downgrade our local governments and to discredit our public servants and our free institutions generally, it appears necessary that every effort be made to assure the highest caliber of public administration of this Town as part of our state's important system of local government. It is the purpose of this chapter to implement this objective through the establishment of standards of conduct, to provide for punishment of violation of such standards and to create a Board of Ethics to render advisory opinions to the Town's officers and employees as provided for herein.

##### § 10-2. Applicability of other laws.

The standards, prohibited acts and procedures established herein are in addition to any prohibited acts, conflicts of interest provisions or procedures prescribed by statute of the State of New York and also in addition to common law rules and judicial decisions relating to the conduct of Town officers to the extent that the same are more severe in their application than this chapter.

#### Article II. Code of Ethics

##### § 10-3. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

##### **TOWN**

Any board, commission, district, council or other agency, department or unit of the government of the Town of Brighton.

##### **TOWN EMPLOYEE**

Any officer or employee of the Town of Brighton, whether paid or unpaid, whether serving in a full-time, part-time or advisory capacity.

**§ 10-4. Rule with respect to conflicts of interest.**

No Town employee shall have any interest, financial or otherwise, direct or indirect, or engage in any business or transaction or professional activity or incur any obligation of any nature which is in substantial conflict with the proper discharge of duties in the public interest.

**§ 10-5. Standards.**

- A. No Town employee shall accept other employment which will impair the Town employee's independence of judgment in the exercise of official duties.
- B. No Town employee shall accept employment or engage in any business or professional activity which will require disclosure of confidential information which the Town employee has gained by reason of the employee's official position or authority.
- C. No Town employee shall use or attempt to use the official position to secure unwarranted privileges or exemptions for the employee or others.
- D. No Town employee shall engage in any transaction as representative or agent of the Town with any business entity in which the employee has a direct or indirect financial interest that might reasonably tend to conflict with the proper discharge of official duties.
- E. A Town employee shall not by any conduct give reasonable basis for the impression that any person can improperly influence the employee or unduly enjoy the employee's favor in the performance of official duties or that the employee is affected by the kinship, rank, position or influence of any party or person.
- F. Each Town employee shall abstain from making personal investments in enterprises which the employee has reason to believe may be directly involved in decisions to be made by the employee or which will otherwise create substantial conflict between duty in the public interest and the employee's private interest.
- G. Each Town employee shall endeavor to pursue a course of conduct which will not raise suspicion among the public that the employee is likely to be engaged in acts that are in violation of the employee's trust.
- H. No Town employee employed on a full-time basis, nor any firm or association of which such employee is a member, nor corporation a substantial portion of the stock of which is owned or controlled directly or indirectly by such employee shall sell goods or services to any person, firm, corporation or association which is licensed or whose rates are fixed by the Town in which such employee serves or is employed.
- I. Each Town employee shall, to the extent that the employee is cognizant thereof, disclose any interest the employee may have in legislation before the Town Board.
- J. No Town employee within two years after the termination of service or employment with the Town shall accept employment which will involve contacts with the Town which can work to the employee's special advantage by virtue of the employee's prior contact and relationship with the Town.
- K. No Town employee shall enter any bid or cause to be entered any bid at any auction for the sale of goods held by or under the auspices of any department of the Town of Brighton.

**[Added 2-13-1975 by L.L. No. 1-1975]**

**§ 10-6. Fine, suspension or removal from office.**

In addition to any penalty contained in any other provision of law, any such Town employee who shall knowingly and intentionally violate any of the provisions of this chapter may be fined, suspended or removed from office or employment in the manner provided by law.

**Article III. Board of Ethics****§ 10-7. Establishment.**

[Amended 8-23-2006 by L.L. No. 7-2006] There is hereby established a Board of Ethics consisting of five members to be appointed by the Town Board, all of whom shall reside in the Town of Brighton and who shall serve without compensation and at the pleasure of the Town Board of the Town of Brighton. A majority of such members shall be persons other than Town employees but shall include at least one member who is an elected or appointed Town employee of the Town of Brighton.

**§ 10-8. Powers.**

The Board of Ethics established hereunder shall render advisory opinions to Town employees on written request and, upon request of the Town Board, shall make recommendations to such Town Board as to any amendments of this chapter. The opinions of the Board of Ethics shall be advisory and confidential, and in no event shall the identity of the Town employee be disclosed except to authorized persons and agencies. Such opinions shall be on the advice of counsel employed by the Board of Ethics or, if none, the Town Attorney.

**§ 10-9. Rules and regulations.**

Such Board of Ethics upon its formation shall promulgate its own rules and regulations as to its form and procedures and shall maintain appropriate records of its opinions and proceedings.

**Article IV. Administration****§ 10-10. Distribution of copies; posting.**

Up on the adoption of this chapter, the Town Supervisor shall cause a copy thereof to be distributed to every Town employee of this Town. Failure to distribute any such copy or failure of any Town employee to receive such copy shall have no effect on the duty of compliance with this code, nor the enforcement of provisions hereof. The Town Supervisor shall further cause a copy of this chapter to be kept posted conspicuously in each public building under the jurisdiction of the Town. Failure to so post this chapter shall have no effect on the duty of compliance herewith, nor the enforcement provisions hereof.

**§ 10-11. Filing of copies with state.**

Within 30 days of the adoption of this chapter, the Town Clerk shall file a copy thereof in the office of the State Comptroller.

**§ 10-12. Appropriation of money.**

The Town Board may appropriate moneys from the general Town funds for the maintenance of and for personnel services to the Board of Ethics established hereunder, but such Board of Ethics may not commit the expenditure of Town moneys except within the appropriations provided herein.