

TOWN OF EATON

CODE OF ETHICS

OCTOBER 1990

CODE OF ETHICS

TOWN OF EATON

A Resolution establishing standards of conduct for Officers and Employees of the Town of Eaton.

Be it resolved by the Town Board of the Town of Eaton as follows:

SECTION 1. Pursuant to the provisions of Section 806 of the General Municipal Law, the Town Board of the Town of Eaton recognizes that there are rules of ethical conduct for Public Officers and Employees which must be observed if a high degree of moral conduct is to be obtained, and if public confidence is to be maintained in our unit of local government. It is the purpose of this resolution to promulgate these rules of ethical conduct for the Officers and Employees of the Town of Eaton. These rules shall serve as a guide for official conduct of the Officers and Employees of the Town of Eaton. The rules of ethical conduct of this Resolution as adopted shall not conflict with, but shall be in addition to, any prohibition of Article 18 of the General Municipal Law, or any other general or special law relating to ethical conduct and interest in contracts of Municipal Officers and Employees.

SECTION 2. Definition: (a) "Municipal Officer or Employee" means an Officer or Employee of the Town of Eaton whether paid or unpaid, including members of any administrative board, commission, or other agency thereof. No person shall be deemed to be a Municipal Officer or Employee solely by reason of being a Volunteer Fireman or Civil Defense Volunteer, except when acting as a Chief Engineer or Assistant Chief Engineer.

(b) "Interest" means a pecuniary or material benefit accruing to a Municipal Officer or Employee unless the context otherwise requires.

SECTION 3. Standards of Conduct: Every Officer or Employee of the Town of Eaton shall be subject to and abide by the following Standards of Conduct:

(a) GIFTS. No Officer or Employee shall directly or indirectly solicit, accept, or receive any gift having a value of Twenty-Five Dollars [\$25] or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing, or promise, or any other form under circumstances in which it could reasonably be inferred that the gift was intended to influence him, or could reasonably be expected to influence him, in the performance of his official duties, or was intended as a reward for any official action on his part.

(b) CONFIDENTIAL INFORMATION. No Officer or Employee shall disclose confidential information acquired by him in the course of his official duties, or use such information to advance the financial or private interest of himself or others.

(c) REPRESENTATION BEFORE ONE'S OWN AGENCY. No Officer or Employee shall receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any Municipal Agency of which he is an Officer, Member, or Employee, or of any Municipal Agency over which he has jurisdiction, or to which he has the power to appoint any Officer, Member, or Employee.

(d) REPRESENTATION BEFORE ANY AGENCY FOR A CONTINGENT FEE. No Officer or Employee shall receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any Municipal Agency whereby his compensation is to be dependent or contingent upon any action by such Agency with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees based upon the reasonable value of services rendered.

(e) DISCLOSURE OF INTEREST IN LEGISLATION. Any Officer or Employee who participates in, or gives official opinion to the Town Board on any legislation shall publicly disclose on the official record the nature and extent of any direct or indirect financial or private interest he may have in such legislation.

(f) INVESTMENTS IN CONFLICT WITH OFFICIAL DUTIES. No Officer or Employee shall invest or hold any investment directly or indirectly in any financial, business, commercial, or other private transaction which creates a conflict with his official duties.

(g) PRIVATE EMPLOYMENT. No Officer or Employee shall engage in, solicit, negotiate for, or promise to accept private employment, or render services for private interests, when such employment or service creates a conflict with or impairs the proper discharge of his official duties.

(h) FUTURE EMPLOYMENT. No Officer or Employee shall after the termination of service or employment with such municipality, appear before any Board or Agency of the Town of Eaton in relation to any case, proceeding, or application in which he personally participated during the period of his service or employment, or which was under his active consideration.

SECTION 4. Nothing herein shall be deemed to bar or prevent the timely filing by a present or former Officer or Employee of any claim, account, demand, or suit against the Town of Eaton, or any Agency thereof on behalf of himself or any member of his family arising out of any personal injury or property damage, or for any lawful benefit authorized or permitted by law.

SECTION 5. Distribution of Code of Ethics: The Supervisor of the Town of Eaton shall cause a copy of this Code of Ethics to be distributed to every Officer and Employee of the Town of Eaton within thirty [30] days after the effective date of resolution. Each Officer and Employee elected, appointed, or hired thereafter shall be furnished a copy before entering upon the duties of his office or employment.

SECTION 6. Penalties: In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this code may be fined, suspended, or removed from office or employment as the case may be, in the manner provided by law.

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SECTION 7. EFFECTIVE DATE: This resolution shall take effect immediately upon acceptance by the Town Board of the Town of Eaton.

Dated: 10-08-1990