

**CODE OF THE VILLAGE/TOWN OF MOUNT KISCO, NEW YORK, v93 Updated
11-01-2011 / PART I ADMINISTRATIVE LEGISLATION / Chapter 9, ETHICS, CODE
OF**

Chapter 9, ETHICS, CODE OF

[HISTORY: Adopted by the Board of Trustees of the Village of Mount Kisco 9-3-1968 as L.L. No. 2-1968. Amendments noted where applicable.]

**CODE OF THE VILLAGE/TOWN OF MOUNT KISCO, NEW YORK, v93 Updated
11-01-2011 / PART I ADMINISTRATIVE LEGISLATION / Chapter 9, ETHICS, CODE
OF / § 9-1. Declaration of policy; conflicts with other laws.**

§ 9-1. Declaration of policy; conflicts with other laws.

The proper operation of the village government requires that its officers and employees be independent, impartial and responsible to the people, that government decisions and policy be made in the proper channels of the governmental structure, that public office not be used for personal gain, that public officers and employees observe in their official acts the highest standards of morality and discharge faithfully the duties of their offices, regardless of personal consideration, and that the public have confidence in the integrity of its government and the officers and employees thereof. In recognition of these goals, there is hereby established a Code of Ethics for all officers and for all employees of the Village of Mount Kisco, hereinafter referred to as the "village." In the event of any conflict between the provisions of this code and provisions of Article 18 of the General Municipal Law, the latter shall control.

**CODE OF THE VILLAGE/TOWN OF MOUNT KISCO, NEW YORK, v93 Updated
11-01-2011 / PART I ADMINISTRATIVE LEGISLATION / Chapter 9, ETHICS, CODE
OF / § 9-2. Conflicts of interest.**

§ 9-2. Conflicts of interest.

No officer or employee of the village shall have any interest, financial or otherwise, direct or indirect or engage in any business or transaction or professional activity or incur any obligation of any nature which is in conflict with or might reasonably tend to conflict with the proper discharge of his duties in the public interest.

CODE OF THE VILLAGE/TOWN OF MOUNT KISCO, NEW YORK, v93 Updated

11-01-2011 / PART I ADMINISTRATIVE LEGISLATION / Chapter 9, ETHICS, CODE OF / § 9-3. Representation of private interests.

§ 9-3. Representation of private interests.

No officer or employee of the village shall represent private interests before any board, department, office or agency of the village nor represent private interests in any action or proceeding against the interests of the village or in any litigation to which the village is a party. The preceding sentence shall not preclude any such officers or employees from appearing in the performance of public or civic obligations.

**CODE OF THE VILLAGE/TOWN OF MOUNT KISCO, NEW YORK, v93 Updated
11-01-2011 / PART I ADMINISTRATIVE LEGISLATION / Chapter 9, ETHICS, CODE OF / § 9-4. Disclosure of interest.**

§ 9-4. Disclosure of interest.

Any officer or employee who has a direct or indirect financial or other private interest in any matter before any board of the village and who participates in the discussion before or makes a recommendation to or gives an opinion to such board on such matter shall publicly disclose on the official record of such board the nature and extent of such interest.

**CODE OF THE VILLAGE/TOWN OF MOUNT KISCO, NEW YORK, v93 Updated
11-01-2011 / PART I ADMINISTRATIVE LEGISLATION / Chapter 9, ETHICS, CODE OF / § 9-5. Acceptance of gifts and favors.**

§ 9-5. Acceptance of gifts and favors.

No officer or employee of the village shall accept any valuable gift, whether in the form of a service, loan, thing or promise or any other form, from any person, firm or corporation which to his knowledge is interested, directly or indirectly, in any manner whatsoever, in business dealings with the village; nor shall any such officer or employee:

- A. Accept any gift, favor or thing of value that may tend to influence him in the discharge of his duties; or
- B. Grant in the discharge of his duties any improper favor, service or thing of value.

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11-01-2011 / PART I ADMINISTRATIVE LEGISLATION / Chapter 9, ETHICS, CODE OF / § 9-6. Disclosure of confidential information.

§ 9-6. Disclosure of confidential information.

With respect to any confidential information about the property, affairs or government of the village which has been gained by reason of official position or authority and which is not available to the citizens of the village, no officer or employee of the village shall:

- A. Accept employment or engage in any business or professional activity which will require him to disclose such confidential information.
- B. Disclose any such confidential information nor use such confidential information to further his personal interests or the personal interests of others.

**CODE OF THE VILLAGE/TOWN OF MOUNT KISCO, NEW YORK, v93 Updated
11-01-2011 / PART I ADMINISTRATIVE LEGISLATION / Chapter 9, ETHICS, CODE OF / § 9-7. Interests in conflict with duties.**

§ 9-7. Interests in conflict with duties.

An officer or employee of the village shall abstain from making personal investments in enterprises which he has reason to believe may be directly involved in decisions to be made by him or which will otherwise create conflict between his public duty and his private interest and shall refrain from passing upon any questions in which he or any member of his immediate family has an interest which might reasonably be deemed to create such a conflict.

**CODE OF THE VILLAGE/TOWN OF MOUNT KISCO, NEW YORK, v93 Updated
11-01-2011 / PART I ADMINISTRATIVE LEGISLATION / Chapter 9, ETHICS, CODE OF / § 9-8. Incompatible employment.**

§ 9-8. Incompatible employment.

No officer or employee of the village shall accept other employment which will impair his independence of judgment in the exercise of his official duties.

**CODE OF THE VILLAGE/TOWN OF MOUNT KISCO, NEW YORK, v93 Updated
11-01-2011 / PART I ADMINISTRATIVE LEGISLATION / Chapter 9, ETHICS, CODE OF / § 9-9. Future employment.**

§ 9-9. Future employment.

No officer or employee of the village shall solicit, negotiate for or promise to accept employment by any person, firm or corporation with which he or his department, office or agency is engaged on behalf of the village in the transaction of business which is or may be affected by his official action.

**CODE OF THE VILLAGE/TOWN OF MOUNT KISCO, NEW YORK, v93 Updated
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OF / § 9-10. Special privileges; submission to influence.**

§ 9-10. Special privileges; submission to influence.

- A. No officer or employee of the village shall use or attempt to use his official position to secure unwarranted privileges or exemptions for himself or others or grant any special consideration, treatment or advantage to any citizens beyond that which is available to every other citizen.
- B. An officer or employee of the village should not by his conduct give reasonable basis for the impression that any person can unduly influence him or improperly enjoy his favor in the performance of his official duties or that he is affected by the kinship, rank, position or influence of any party or person.

**CODE OF THE VILLAGE/TOWN OF MOUNT KISCO, NEW YORK, v93 Updated
11-01-2011 / PART I ADMINISTRATIVE LEGISLATION / Chapter 9, ETHICS, CODE
OF / § 9-11. Use of village employees and public property.**

§ 9-11. Use of village employees and public property.

- A. No officer or employee of the village shall direct or cause any officer or employee of the village to do or perform any service or work outside of public work or employment or accept any such service or work, nor shall any officer or employee of the village offer to or perform any such service or work for such officer or employee. This section shall not preclude any officer or employee from voluntarily performing any such service or work outside of the hours during which he is assigned to perform duties for the village.
- B. No officer or employee of the village shall request or permit the use of village-owned vehicles, equipment, materials or property for personal convenience or profit, except when such services are available to the public generally or are provided as village policy for the use